



**Australian Junior Golf Committee Terms of Reference
Last Updated 30 July 2008**

1. Preamble

In 2003-5 a review of junior golf in Australia was conducted by the Junior Golf Advisory Panel. Based on this review, it was evident that an integral part of a successful framework is the formation of a junior golf advisory group to provide a national direction for junior golf. It was identified that this body would provide guidance and direction on implementing the junior golf framework and strategy.

Following this review, Golf Australia established the Australian Junior Golf Advisory Board (AJGAB) which became the lead body in Australia for overseeing the development of policies and strategies that foster participation in junior golf. Since July 2008, this Board has been known as the Australian Junior Golf Committee (AJGC).

This draft Terms of Reference document is designed to facilitate the establishment of the AJGC, which will then have the responsibility of redrafting its own terms of reference.

2. Objective

The AJGC will oversee and review the delivery and the implementation of *Vision 2018, the Future of Junior Golf in Australia*.

3. Structure & Function

The AJGC will have a maximum of 11 members nominated by Golf Australia and the State Golf Associations:

- a) One member from Golf Australia (Manager Game & Club Development)
- b) One member from PGA Australia
- c) One member from the Australian Sports Commission
- d) One active junior golfer aged 17 years or younger (selection dependant upon conditions set by the committee).
- e) Each State and the NT is invited to nominate one representative who should have appropriate experience and authority in junior golf matters. This nominee should have significant responsibility for junior golf policy at the state/territory level. Each state's position on the committee is ongoing, although different people from different organisations can be nominated.

The AJGC shall meet at least two times per annum. At least one meeting should occur in conjunction with a major national golfing event e.g. Australian Open, Golf Australia Board meetings, etc.

Costs of administrating the AJGC rest with Golf Australia



Chair and Deputy Chair

The Chair and Deputy Chair shall be selected by the AJGC members by a vote held every two years. A male and a female will be selected as either chair or deputy chair at the inaugural AJGC meeting.

1. Members will be invited to nominate either themselves or another member to a chair position.
2. Once nominations are received, nominees will confirm their acceptance of their nomination.
3. An anonymous single vote will then take place for the Chair position.
4. An anonymous single vote will then take place for the Deputy Chair position of the remaining nominees of the opposite gender to the chair.
5. In the event of a tie in any of the votes, the board will vote again only on those nominees that are tied.

Note: In the event of a committee member being absent from a meeting, they shall submit a proxy nomination and vote for the Chair positions. In the event of a tie, another nominee of that state/organisation will vote on their behalf.

The Chair or Deputy chair will be required to provide a written or verbal report at Golf Australia Game Development Committee meetings. If required the Golf Australia representative can fulfil this requirement.

Invited Guests

Invited guests are welcome to attend future meetings. Junior Foundations will be specifically considered.

4. Responsibilities of the AJGC

The AJGC responsibility is to:

- a) Oversee and review the delivery and implementation of Vision 2018, the Future of Junior Golf in Australia.
- b) Oversee development and implementation of policies that provide a quality junior golf experience for junior golfers.
- c) Oversee the promotion and coordination of activities in each state and territory and other deliverers of junior golf services.
- d) Govern and champion junior Golf in Australia.
- e) Liaise with Golf Australia on matters relating to junior golf.
- f) Review the terms of reference of the AJGC.

5. Travel and Accommodation Expenses

In principle, Golf Australia will meet the costs of travel and accommodation for Australian Junior Golf Committee meetings. However, where meetings coincide with other events at which particular committee members would already be in attendance, Golf Australia, due to budget constraints, requests that it only be asked to meet any extra costs incurred as a result of the meeting (eg. extra night accommodation).