



Handicapping & Course Rating Committee – CHARTER

The Handicapping & Course Rating Committee plays a key role in assisting the Golf Australia Board (Board) in the administration of handicapping and course rating in Australia.

Objectives

To perform the following Golf Australia functions:

- Fulfil the role of Golf Australia by serving as the governing body in Australia for handicapping and course rating.
- Work with the Member States and broader golf industry in administering and developing the Australian handicapping and course rating systems.
- Hold and execute Golf Australia's authority as governing body in Australia for handicapping and course rating. However a representative of the Board who is a member of the Committee may require the Committee to refer any decision to the Board if they consider such action to be warranted. (NB The Board is the ultimate Golf Australia authority for handicapping and course rating – if it considers such action to be warranted it may overturn or reverse any decision of the Handicapping & Course Rating Committee or make a decision on any handicapping or course rating matter which falls within the purview of Golf Australia.)

Structure & Function

The structure of the Golf Australia Handicapping & Course Rating Committee is as follows:

- The Committee will have a maximum of seven members.
- The Committee will include at least one Member nominated from the Board, and may include up to another two Members nominated by the Board.
- The Committee will include four other members. These positions will be advertised via a variety of mechanisms, including via Member States, so the best candidates can be selected. Appointments will be determined by the Board. The positions of these four members will become vacant and be re-advertised every two years (except after the first year of the Committee's operation where the positions of two members, as nominated when initially advertised, will become vacant and be re-advertised).
- There will be no limit on the number of terms a Committee member may serve.
- Meetings will be attended by a staff member/s of Golf Australia.

Chairman

There will be one Chairman who will be selected by the Board taking into consideration the following:

- The position of Chairman will be considered annually by the Board.
- The Chairman must be a member of the Committee but need not be a representative of the Board (NB It is the current policy of the Board that the Chairman must be a member of the Board – 30/9/2008).

Responsibilities

The Handicapping & Course Rating Committee's main responsibilities are as follows:

- Review from time to time the women's and men's national course rating & handicapping systems, and amend where considered appropriate.
- Ensure Member States are advised in a timely fashion of any changes to these systems.
- Consider alternative systems.
- Ensure the Secretariat responds to queries from Member States, clubs, and individuals in a manner consistent with these systems.
- From time to time determine policies (for example encompassing education and training programs) and make decisions as it deems appropriate in relation to handicapping and course rating.

Meetings

The following arrangements will apply to meetings:

- The Committee will meet a minimum of two times a year (either in person or by teleconference).
- Where a Committee member would not otherwise be present in the venue city at the time of a meeting, Golf Australia will be responsible for the costs associated with that Committee member's flights (and accommodation if required).
- Meetings will be organised as agreed and when practical.
- An agenda with supporting papers prepared by Golf Australia Rules & Handicapping staff is to be distributed at least seven days prior to the scheduled meeting.

Reporting

- A summary of each meeting will be produced which is to be confirmed by the Committee Chairman.
- The Committee will report the actions of the meetings to the Board. As appropriate the meeting summaries will be distributed to the Member States.
- The Board Member/s on the Committee will be responsible for formally reporting the Summary of each meeting to the Board.