Echunga Golf Club. Greenkeeper Vacancy

The Echunga Golf Club has a full time permanent vacancy for a qualified or near qualified Green Keeper. Interested applicants with a strong Horticultural or farming background and prepared to pursue further training will also be considered. Applicants are invited to forward a resume outlining relevant experience and supporting information. Names and contacts of two referees will be required.

We are seeking someone who can work as part of a team and who demonstrates a strong work ethic and a commitment to quality outcomes. The successful applicant will be a good communicator and expected to contribute to course development. Above award wages apply.

Applications will be received until **February 14, 2011.** Short listing and interviews will follow. See www.echungagolf.com.au for a position statement and further details. A Commencement date can be negotiated.

Address applications to:

The President

Echunga Golf Club

PO Box 53

Echunga 5153 or email to president@echungagolf.com.au

POSITION DESCRIPTION

Echunga Golf Club

Green Keeper Position description

Background The club's primary goal is to provide a quality all weather golf facility for members and the public. We aim to provide the club's staff a safe working environment, appropriate and well maintained equipment and machinery, good facilities, working environment and appropriate budgets to support their roles. The EGC is a NFP Inc body run by a volunteer committee part of which is a Grounds Committee to develop, oversee and consult with grounds staff on course maintenance and playing priorities, budgets and improvements. The membership base in 2010 is around 500. Membership has grown steadily in recent years and strong community links are well established.
The course is maintained by a team of Green Keepers supported by volunteers and external contractors as required.
Teamwork, respect and communication are attributes that underpin the EGC.

Role summary

- To maintain all playing surfaces to highest standards and present course appropriately for club match program and scheduled events
- To work with committee in ensuring course plans, improvements and priorities are achieved in a timely manner within budget.
- To maintain all equipment and machinery in safe working condition and take appropriate action to investigate, report and rectify hazardous circumstances.
- To participate in Training in relevant Turf Horticulture, Environmental Care equipment, First Aid, Health and Safety, and Performance management requirements.

Key Responsibilities

- Inspect, maintain and renovate playing surfaces, paths and surrounding trees and vegetation
- Inspect , operate ,maintain and adjust turf machinery as appropriate
- Inspect, operate and maintain all irrigation, bores and pumping equipment in working order
- Identify, recommend and treat pests, fungus and related diseases in a sustainable and effective manner
- Store and apply fertilizers and other chemicals in accord with required procedures
- Maintenance of gardens, lawns and greens
- Repair of minor renovation and maintenance work that may include some carpentry, painting, general maintenance and fencing.
- To keep records of maintenance, contractors quotes and work, water use and operational problems to inform Committee
- Support work of contractors, volunteers and other authorized personnel in course related duties
- Meet regularly with Committee delegates to review and report on course related priorities, work scheduling and other course maintenance, development or personnel matters that may arise
- Take reasonable measures at all times to ensure safe working procedures and to correctly use protective equipment.

Organizational Relationships
The Committee of the Echunga Golf Club has responsibility as an employer for staff employed at the club and oversight of their roles, well being and performance. The club expects that Green Keeping staff will achieve agreed outcomes as a team led by and reporting to the Senior Green Keeper.

In addition to listed Green keeper responsibilities, the Senior green keeper will :

- Develop, coordinate and supervise day to day work routines, further development and maintenance schedules for grounds staff and provide active support for volunteers as required
- Be responsible for operation and maintenance of turf equipment, plant and machinery
- Provide advice and maintain records of course maintenance, Asset Maintenance and identified projects to support reporting and meetings with Grounds Committee
- Responsible for compliance with Health and Safety standards in outdoor areas.
- be responsible for operating and reporting within budget guidelines and allocations
- Support Grounds Committee in implementation of major turf projects in accord with agreed and approved plans
- Work closely with and report to Chairperson of Grounds Committee (EGC) or authorized committee delegate, in ensuring Course condition, set up and presentation is planned within agreed frameworks.

Creagh Bedson

President
Echunga Golf Club.