



GOLF *Link* Tip (Chris Milne)

Over the next few editions GOLF Link will be providing tips on entering new members at your club for both Tier 1 and Tier 3 clubs.

When entering a new member to your club into Tier 1 or into your Tier 3 system you need to ensure you first ask the member whether they have ever been a member of another club. If they have you should ask them to provide their 10 digit GOLF Link number and, if possible, it is a good idea to have them show you their GOLF Link card so that you can confirm the number and see exactly how their name was recorded at their previous club.

Remember that if they have previously held a handicap you will need to transfer them from their previous GOLF Link number to a new number at your club. To do this make sure you enter their old 10 digit Golf Link number and their name exactly as it was recorded at the previous club. For example; if a golfer was under the name Timothy at their previous club you must enter Timothy, not Tim, for the transfer to be successful.

If you have any trouble performing a transfer or entering a new member please contact our customer service team on 1300 650 750 or email us at help@golflink.com.au. Keep an eye out for details on how to process member transfers in Tier 1 or Tier 3 in our next tip.

Updating your club details on GOLF *Link*

To ensure your club contact details are up to date please log into you Golf Link Administration section and confirm that the details there are correct (either through Tier 1 or Tier 3).

GA is happy to assist if you fill out any changes on table below and email to info@golfaustralia.org.au we will amend the Golf Link database accordingly for you.

Golf Club Name	
GM Name contact or	
Volunteer (run) club contact	
Telephone	
Email	