

## GOLF NSW LIMITED

Minutes from the meeting of the **BOARD OF DIRECTORS**  
held at the Company's Office, 1A Duncan Street, Arncliffe  
on Friday 7<sup>th</sup> October, 2011 at 9.00am

**Present:** Chris Allen (Chairman), Sue Fabian, Alan Harrison, John Waanders, Frank Gal, Lynnette Ritchie, Jean Moran, Darrell Watts and John Lock

**Apologies:** None

**In Attendance:** Greg Mills, Nicky Bethwaite, Graeme Phillipson and Cherie Allan

**Conflict of Interest:** There were no conflicts of interest declared.

**Welcome:** On behalf of the Board, Chris Allen congratulated and welcomed John Lock to the appointment of Director of the Golf NSW Board. John's resignation as a Council member was given and an induction as Board member will take place shortly.

A vacancy now exists for a Council member in Zone C. This position is to be appointed before the next Council meeting in December.

It was agreed that Greg Mills would email delegates of Zone C to ask for Expressions of Interest (and resumes) for this role.

**Confirmation of Minutes:**

The final version of the July minutes showing changes mentioned at the August meeting to be distributed.

Discussion took place about challenging Golf Australia in respect to the daily adjustments. The Board would be in favour of an adjustment that can be used for extreme conditions. GA have not put anything out for comment about alternatives for seasonal adjustments.

Chris Allen is having a meeting on Monday with GA. He will give feedback from that meeting to the Directors and express to GA that no general support for CCR in any form is given by our Board or Council. Chris to ask GA to seek response from clubs about alternates.

August 2011 minutes were read and confirmed.

**Actions:**

***GA Board Vacancies*** – Stuart Cox is interested in standing and it was agreed that he would get our support. .

***Juniors*** – Nicky Bethwaite to have discussions with Peter van Wegen re the junior program.

- Council would like a JPO meeting set – Darrell Watts to follow up with Peter van Wegen and JPO's and progress communications about what is happening. Establish what is happening with Peter van Wegen's regular report to the Match and Council.
- Ask Newton Foundation to send an email to the Districts about what schools they plan to visit and to get in touch with Golf NSW directly about what schools will be visited in the Metro Zone area.

***H&CR*** – a small gift was arranged/distributed to rating personnel in appreciation of their work.

**Charters** – All completed charters are required to be given to Nicky Bethwaite.

**Course Rating** – Kurrajong Hills have paid their affiliation fees in full and the course is now rated.

**Finance Committee** – ongoing

**Tri-State Forum** – VIC to host after Women's Open at Royal Melbourne. Meeting to take place on Monday 13 and Tuesday 14 February. Other States will be invited to send a representative. It was agreed to pursue this, draft an Agenda and all Boards to attend from NSW, VIC and QLD.

**Accommodation** – MOU signed yesterday with PGA. It is not binding. Golf NSW needs to be involved in the decisions being made. The likely option would be to lease this building and lease Moore Park space.

- Bingara Gorge (Picton) still wish to talk to us. It was agreed for the Board to make arrangements to go out for a meeting next month.
- Macquarie Links was suggested as an option worth pursuing.
- Stonecutters Ridge are still not off the table. Should we approach the Minister to see if we could get Government assistance?
- Thorburn meeting with the Moore Park Trust today.

**Workers Compensation** – Get a preliminary indication of how much our insurance will go up and report back to the Board.

### **Business Arising:**

#### 1-1 Election of Board Executive

- Sue Fabian nominated Chris Allen for Chairman.
- Chris Allen Sue Fabian nominated Sue Fabian for Deputy Chairman.
- Finance/Treasurer – John Waanders resigned from position and nominated John Lock.
- As there were no other nominations tendered, the positions were automatically filled.

#### 1-2 Finance Report

- Finance as per report to Council yesterday. Accounts were approved - \$44k forecast profit for the financial year.
- Review all events held by Golf NSW. Scope includes real costs vs benefits, scale and organisation demands. This group should include the two Chairs of Match and Graeme Phillipson, Sue Fabian and John Lock. Graeme Phillipson to co-ordinate.
- A package to be assembled for the Council members on how to handle their role and work with the clubs. We need to have information sessions at Clubs with Board participation.
- Working Group – as per discussion at Council meeting raised by Stuart Cox. A group is to be formed including Alan Harrison (Chair), Jean Moran and Michele Adair. Make up terms of reference and send to Board for feedback. Differentiate between city and country districts. The framework to be established before the next Council meeting in December.

#### 1-3 Council

- Discussion took place about the length of the meeting this month.

- The agenda needs to be more structured.
- A presentation should be given at each meeting using specific subjects/topics with a common thread to all. Topics for December:
  - Pursue membership issue
  - Invite Brett Noon to discuss discrimination (see Graeme Phillipson)
- Invite 2 or 3 members from the State Team to give a talk (Olivia Wilson).
- Sue Fabian to plan topic for Agenda for first 2012 meeting. Bring in Ross Abbott or Peter van Wegen to discuss the junior golfing programs .
- Show case the Board – each member should have an input at these meetings.
- Find out what works in clubs/districts – how are problems dealt with. Give suggestions of what we want.
- Get Council members to do research and present to Council.
- Look at DGA programs.
- A deadline of 15 November has been set to send out an Agenda for the December meeting.
- Greg Mills to write a letter to Council to explain the new format of meetings and specific topics.

### **General Business:**

- 2-1 Business from AGM
- The Board discussed the format for the AGM in respect to counting votes. It was agreed that the meeting should be declared open at a fixed time, last call for votes made and then recess for 20 minutes until votes are counted.
  - Also agreed to put voters name/address on the back of the envelope and send back priority paid so a record can be kept of what votes are missing.
  - Make it clear that one vote only can be made. There can be no retractions once vote is placed.

### **Committee Reports:**

- 3-1 Rules & Amateur Status Committee  
Taken as read.
- 3-2 Handicap & Course Rating Committee  
Taken as read.
- 3-3 Women's Match Committee  
Taken as read.
- 3-5 High Performance Program Update
- 3-5-1 An appointment has been made with Glen Whittle and solicitor.
- 3-5-2 HP Committee – this will not be announced until Glenn Whittle matter is resolved.

3-5-3 Srixon – draft agreement received. Cash and product (established in tier form) are included in the benefits and the contract will be available for signing in several weeks.

3-7 CEO's Report

3-7-1 Tri State Forum – all agreed to participate.

3-7-2 CRM Database – Microsoft Dynamic chosen. This will be put into place in coming weeks.

3-7-3 Tournament Registration System – completed and currently trialling with NSW Open registrations.

3-7-4 OneGolf – four clubs have signed up and a dozen more are in discussions.

3-7-5 State CEO's Meeting – information/brief given on meeting held in Perth in August.

3-7-6 Casual Golfer – Being released end of October. Casual Golfer will have unofficial handicap (social only). These groups may be able to affiliate directly with GA. No feedback from clubs.

3-7-7 NSW Open/s – The Women's Match Committee voted to direct funds from the International Bowl (previously sent to GA) to the NSW Women's Open instead.

3-7-8 Commercial Activities – taken as read. It was asked for this to be displayed in easier reading format, highlighting new areas at the top of document with the rest to follow.

3-7-9 Offshore Clubs – Honiara pay an affiliation fee of \$60 pa but have 200 players on GolfLink. Greg Mills to investigate further and report to Board. Look at Fiji/Vanuatu/LordHowe/Norfolk/Honiara.

3-7-10 **MoU – completed. (expand)**

3-7-11 Border Clubs Affiliation – Domicile if within state boundary, ie Broken Hill has VIC for sand greens club and SA for grass. Golf QLD Board to come back to us re Tweed. Greg Mills to report to Board at that time.

3-7-12 Nominations 50+ Years – Board supports grants for both applicants. Joy Slater asked question about Patsy Jessup as an honorary member. Check with Mitsie Kent and Nicky Bethwaite to call Joy and follow up.

3-7-13 Wakehurst – Since the court dispute four ladies have taken up full membership (one is standing for the Board).

3-7-14 EOI Volunteers – discussion took place about protocols for attracting volunteers.

3-7-15 Horizons – The court overturned the sale. A decision needs to be made about the affiliation of members. John Waanders is in contact with them and many members are moving to other clubs.

3-7-16 Ballina – dialogue is still continuing with Ballina. They are tabling Greg Mills' email to their Board. Greg will follow this up next week.

**Correspondence:**

- Letters from Balgowlah, Batlow and Lincoln Tighe taken as read.
- Letter received from Graeme Annersley offering to promote golf in NSW.

- Governors Legacy Day – Chris Allen received invitation to play at the event on 21 November at Royal Sydney. He will be interstate and John Lock to attend in his place.

## Other Business:

- 5-1 Letters to outgoing Board Member  
Letter will be sent by Chris Allen thanking Carolyn Bloch for her services.
- 5-2 Website
- Nicky Bethwaite discussed the Golf Foundation website. The cost of building an independent website is around \$6k.
  - It was agreed that we need a website for the Foundation, but it could be incorporated within the Golf NSW website with fewer pages.
  - Greg Mills is also in the process of registering our logo which is currently not trade-marked.
- 5-3 Communications  
Lynne Ritchie mentioned that we should be able to respond to emails on our thoughts in an open, honest and transparent way without fear of intimidation for doing so.
- 5-4 I-Pads  
Darrell Watts suggested it would be much more efficient and paperless for the Board to have i-pads at a cost of approximately \$150pa each to run and \$819 each for the equipment for 32GB/wifi/3G. Nicky Bethwaite and Graeme Phillipson to look at other options and come up with recommendations.
- 5-5 PGM  
Greg Mills has a signed copy of the **PGM from Brian Book????**. There is an 11 November dinner at Town Hall at \$5,700 for a table of 10 – early bird rate. The Board agreed to decline this invitation.
- 5-6 NSW Open Accommodation  
Graeme Phillipson asked if Directors could let him know of their accommodation requirements for Newcastle next month.
- 5-7 Auditors  
Alan Harrison advised the he will be meeting with the auditors next week.
- 5-8 Meeting Schedules
- Thursday appears to be a more favourable day for Board meetings for most Directors. Meetings should be held every 6-8 weeks and timing needs to relate to the financials. The next AGM should be scheduled for the 3<sup>rd</sup> week of October.
  - Nicky Bethwaite to set up first draft of the 2012 schedule and circulate.
- 5-9 Legal
- Discussion took place in respect to our current legal advisors and options for change. Richard Tate from Clubs NSW has offered to do a presentation at our December Board meeting. It was agreed to put this meeting in place.

The meeting closed at 1:20pm.

**Next Meeting:** 10.00am Friday 18<sup>th</sup> November 2011 @ Newcastle Men's Open

**Date:** ..... **Chairman:** .....

**ACTION ITEMS ARISING FROM THE MINUTES**

Actions arising from Board Meeting 29 April 2011				
GA Board Vacancies	Investigate NSW nominations for these 2 positions	CA, SF, GM	7 Oct	In progress
Actions arising from Board Meeting 15 July 2011				
Juniors	On going	NB	October	In progress
Golf Australia Communications	Implementation of Slope Indexing and the future of Handicapping	CA	August / September	In progress
H&CR	Certificate of Appreciation for all rating personnel (small gift – hat clip and marker - \$8.40 each – 240 needed)	GP	October	In progress
From the Board Room for Council	Update for Council on Board matters	CA	September	In progress
Charters for all Committees	For next Board Meeting	Chairpersons of Committees / NB	October	In progress
Actions arising from Board Meeting 19 August 2011				
Finance Committee	Review of all Events	GP	November	
Actions arising from Board Meeting 7 October 2011				
Board Induction	John Lock	GM?	Oct	
Council Member	Email Zone C Delegates re Expression of Interest for replacement Council position	GM	Oct/Nov	
CCR	Speak to GA – Golf NSW not giving support. What are alternates	CA	Oct	
GA Board	<ul style="list-style-type: none"> <li>Ash John Robinson if he would stand on the Board.</li> <li>Advise Stuart Cox of Golf NSW support if he stands</li> </ul>	CA	Oct	
Schools Programs	Get program from Newton Foundation	GM	Oct	
Tri-State Forum	Draft Agenda and invites to representatives of other	GM	Nov/Dec	

	States for Feb mtg			
Accommodation	Arrange meeting for Board at Bingarra Gorge in Picton	GM	Oct	
Workers Comp	Find out from insurers about increased premium	GM	Oct	
Events	Working group to be formed to discuss events that we run with SG, LB, SF, JL, GP	GP	Oct/Nov	
Delegate Information Session	Set up meetings with Board participation	GM	Oct/Nov	
Council Package	Provide "how to" brief to Council members about working with clubs	GM	Oct/Nov	
Working Group for Council	Alan Harrison, Jean Moran and Michele Adair to make Terms of Reference	GM	Nov	
Council Agenda	<ul style="list-style-type: none"> <li>• Book speakers and send out Agenda to Council.</li> <li>• Write to Council members to explain new format for meetings</li> <li>• Get Brett Noon in to discuss discrimination</li> <li>• Invite State Team members for talk</li> </ul>	GM GM GP GM	15 Nov	
Legals	Richard Tate from Clubs NSW to do a presentation in Dec to Board	GM	Oct/Nov	
Commercial Activities	Display in different format – highlight changes at top of document	GM/JB	Oct/Nov	
Offshore Club	Investigate Golfink numbers, payment to GA, affiliation fees	GM	Oct/Nov	
Border Clubs	Domicile situation	GM	Nov	
Honorary Member	Patsy Jessup detail	NB	Nov	
Board retiree	Letter to be sent to Carolyn Bloch	CA	Oct	
Golf Foundation Website	Link with Golf NSW	NB	Nov	
Ipads	Investigate options for all Board members	NB/GP	Nov	
Meeting Schedules	Draft 2012 schedule and circulate	NB	Oct	