

GOLF NSW LIMITED

Minutes of the meeting of the **BOARD OF DIRECTORS**
held at 1A Duncan Street, Arncliffe
on Monday 20th August 2012 at 10.00am

Present: Chris Allen, Sue Fabian, Frank Gal, John Lock, Jean Moran, Lynne Ritchie, John Waanders & Darrell Watts

Apologies: Alan Harrison

In Attendance: Greg Mills, Graeme Phillipson & Wynter Hines

Open Meeting & Welcome: The Chairman opened the meeting and issued a welcome to all present.

John Lock Resigned from the Board, effective immediately. The Chairman expressed his and the Board's regret and sadness of John's decision and thanked him for his hard work during his term. John Waanders was elected to stand in as Chairman of Finance until the AGM in October 2012.

The Chairman requested the urgent opinion from Tim Bowley as to GNSW appointing someone in a Casual Vacancy. Tim Bowley was consulted during the lunch break and advised Sue Fabian that the Board is under no obligation to appoint an immediate replacement, although they should not have a casual vacancy for 15 months.

It was resolved not to appoint a casual vacancy for the two months until the next AGM. It was noted that six Directors will be elected at the next AGM.

Conflict of Interest: Nil – none declared.

Confirmation of Minutes: The minutes of the meetings held on the 17th and 28th June, 2012, were confirmed as a true and accurate record of proceedings.

Chairman's Update: Verbal Report from Chris Allen

- Staff Motor Vehicle Packaging Policy
The Chairman advised that he is currently waiting for one staff member to respond to a letter issued with the proposed arrangement, and noted that it may be more beneficial to provide a far less expensive vehicle to the Manager – Rules & Handicapping;
- Golf Foundation, Chairmanship
The Chairman advised that John Robinson has agreed to be Chairman of the NSW Golf Foundation. John is currently overseas and this appointment will need to be formalised at the Golf Foundation meeting scheduled for Friday 23rd November

2012;

- CEO Replacement Update
Two interviews were held during the day's proceedings, after the completion of the two interviews it was decided to offer Mr Stuart Fraser the position;
- IT Consultant Progress Update
GNSW has received a written report following the IT audit. Graeme Phillipson advised that the report was of a low standard, GNSW was provided a report of what staff advised the IT Consultant rather than what the company needs. A revised report has been requested;
- Golf Course Superintendents / Golf NSW Task Force.
The Board resolved to match the AGCS (NSW) contribution of \$10,000 towards a project which will ensure that the Golf Industry is a leader in the best practice regarding the use of chemicals and pesticides on golf courses throughout NSW.
- Meeting Australian Sports Commission
It was reported that the target market demographics were shifting and it is no longer solely with junior golfers, but also includes the mid 40's and 50's demographics.

**Business Arising /
Action Items:**

- 1-1 NSW Open
The Board took a vote after lengthy discussion deciding that; 2012/13 will be a one off occasion when only the Women's Open will be held, providing GNSW receives an additional \$30k from the Government meaning it will cost GNSW only \$30k. This must be provided prior to September 17 for the event to continue. Five members voted "yes" with Lynne Ritchie voting "no" and Jean Moran abstained. It is noted that Lynne feels both Men's and Women's Open should be either cancelled or run, not one or the other.
This matter was ratified by circular resolution via email amongst the Board.
- 1-2 Recommendations re GA Board nomination
Annette Baggie has advised that she may run again for position. GA Board nominations open first week of October 2012.
- 1-3 DGA Development Funds / Marketing Plan
Graeme Phillipson advised that no further applications had been received from DGA's since the last meeting. John Lock suggested the matter be deferred until after the appointment of a new CEO and the strategic plan is complete.
DGA and Club applications should continue to be funded where appropriate in the meantime.

- 1-4 Meeting of DGA Secretaries
11 out of 33 DGA's have responded. Greg Mills is to send a reminder to all Secretaries advising of the closing date being the 27th August and encourage Districts to send one representative, even if they are not a Secretary of Council Member. It was agreed that the meeting be cancelled if there was not 10 DGA reps attending who were not Council Members.
- 1-5 Golf NSW Policy Register
It was noted that the Register is complete.
- 1-6 Prepare online version of Council Minutes
It was noted that the Council Minutes are currently available under the club section on the GNSW website. This is under a login section which is not available to general public.
- 1-7 Formalisation of Appointment of Trish Nance
It was noted that Trish Nance has now been formally appointed.
- 1-8 Constitutional changes for consideration
Sue Fabian undertook to circulate via email suggested constitutional changes.
- 1-9 Recommended DGA's alter their financial year end
This matter is to be discussed at the DGA Secretaries Meeting.
- 1-10 Staff Annual Leave Policy changes
The Staff Annual Leave Policy has now been updated. To be formally ratified at December Board Meeting.
- 1-11 State Team Alcohol Policy
Resolved at the earlier HP Meeting. Player, Coaches and Manager all to sign agreement of no consumption of alcohol from when they leave Sydney until they return.
It was noted that GA has introduced a No Smoking policy for all players and caddies at all National events. The Board recommended they monitor the GA Policy without taking any further action at this time

Committee Reports:

- 2-1 Finance
John Waanders read John Lock's Finance Report. The Finance meeting was cancelled earlier that morning so a full report was unavailable.
- 2-2 High Performance
Darrell Watts advised the Board of the following outcomes from the mornings HP meeting
- Adopted No Alcohol Policy;
 - Changes to training sessions – possibly increasing number of sessions;
 - Change Development players attending Australian Junior Championships to 4 boys and 4 girls;
 - Khan Pullen (JNJG) looking for home training venues, possibly at Twin Creeks or Terrey Hills Country Club;
 - Introduction of educational scholarships.
- 2-3 Rules & Amateur Status
Frank Gal reported that the Rules Committee had recently conducted a meeting and had discussed
- Funding scheme issues relating to amateur status;
 - Rules of Golf queries to be made available on the web rather than discussed at meetings;
 - Advanced Referee Course being held in November.
- 2-4 Handicapping & Course Rating
Lynne Ritchie tabled her HCR Report to the Board.
- Clarification was sought on a Sand Greens query enquiring about whether a ball was considered to be on the putting green for the purpose of applying the Rules of Golf when Sand Green Local rules permit a scrape on the green when the ball lay within one club length of the putting green.
- The Rules Committee had agreed to advise that the ball is not considered to be on the green in these circumstances and that a notice is sent to clubs to that effect.
- The DSR matter was discussed, Lynne is to contact GA and request copies of the results from the trials.
- 2-5 Women's Match
Graeme Phillipson confirmed the minutes from the Women's Match Meeting held Wednesday 15th August.
It was noted that Sandra Gillies has decided to resign.
- 2-6 Men's Match
A verbal Report was given by Graeme Phillipson.
- 2-7 NSW Golf Foundation
The Men's Committee Day held at Elanora Country Club raised just over \$5000, 65 men competed in the event.
The Women held their event at Avondale Golf Club with 125

women raising \$11,000 on the day.

2-8 Commercial
Report was noted

CEO's Report:

3-1 3-1-1 Annual Election process and progress Update

- Nominations close Wednesday 22nd August at 4pm
- The Secretary (Graeme) is to advise the Board of those duly nominated.
- Nominations for Directors open Friday 24th August.
- Jean Moran will replace John Lock as a scrutineer at Director Elections.
- Ballot papers are to go out as soon as practical after nominations close (21st September) no later than Friday 28th September 2012.

3-1-2 Annual Report process and progress report.
It was noted that John Waanders will now sign off on the Annual Report.

3-1-3 Pottsville Golf Club – Affiliation.
Ratified.

3-1-6 Tamworth GC Visit.
Greg Mills advised that the Tamworth visit was successful.

3-1-7 Club Management Manual Review/Update.
Greg Mills advised that he has spoken to Brett Boon and was quoted \$35,895 for an update on the manual. One option proposed to ask for an annual agreement, which provided quarterly reports and updates over a 3 year term.

The Board discussed alternate options for the manual. It was suggested to find out what parts clubs find most helpful and producing a different style manual without the legal section, rather a section on who to contact with legal matters and where to find the appropriate regulation.

General Business:

4-1 50+ Year Service to Golf Honour Roll

Lengthy discussion was held regarding the continuance of the 50+ year service nomination process. It was decided that badge or ball marker be produced and made available for clubs to purchase from GNSW for whoever they felt was worthy.

4-2 AGHS Request for funding

The GNSW Board agreed to provide the AGHS with a \$10,000 contribution towards the employment of their part time curator to carry out various tasks preserving the museums programme over the next 12 months.

Resolved to make a one off contribution of \$10,000.

Correspondence:

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| 5-1 | 5-1-1 | Springwood CC Ltd letter to GA Re: DSR
Tabled |
| | 5-1-2 | Portland Golf Club – letter to GA Re: DSR
Tabled |

Next Meeting:

9:00am Thursday 18th October 2012

With no further business the meeting closed at 5.00pm

ACTION ITEMS & RESOLUTIONS ARISING FROM THE MINUTES

Actions arising from last meeting				
NSW Opens	To report on receipt (or otherwise) of Govt. funding and recommend whether to proceed or not	Chris Allen / Greg Mills	5 July	Board agreement decided
GA Board Vacancies	Golf NSW Board to consider possible persons to stand for Board of GA	Board	By next meeting	Completed
DGA Development Funds	Develop a marketing plan to promote participation in golf in Country Areas	James Black	Ongoing (related to strategic plan)	Pending
Meeting of District Secretaries	Arrange a meeting of District Secretaries in August	Greg Mills	Scheduled for 9 th September	Deferred to Council Meeting October 31
Online version of Council Minutes	Prepare an online 'public record' version of Council Minutes	Greg Mills / Wynter Hines	asap	Completed
IT Consultant	Report to be circulated to all Board Members	Graeme Phillipson	asap	Completed
DGA Financial Year	Suggest that DGA's align their Financial Year with Golf NSW	Greg Mills	To be discussed at DGA Secretaries Meeting	Deferred to Council Meeting October 31
Annual Election	Board to be advised of Nominations	Graeme Phillipson/ Greg Mills	After 4pm Wednesday 22 nd August	Completed
50+ Yr Badges	Badges or ball markers to be produced and made available for purchase from clubs	Graeme Phillipson	asap	WIP
Management Manual	Alternate options and 3 year plan arrangement	Greg Mills	asap	For further discussion
AGHS	Provide CHQ for \$10,000 for curator expenses	Wynter Hines	asap	Completed
AGCS	Match contribution of \$10,000	Stuart Fraser		
Staff Annual Leave Policy	Formal sign off required	Board	December	