

## GOLF NSW LIMITED

Minutes of the meeting of the **BOARD OF DIRECTORS**  
held at Golf NSW Offices, 1a Duncan St, Arncliffe  
on Thursday 8<sup>th</sup> November 2012 at 1.00pm

- Present:** Chris Allen, Sue Fabian, Frank Gal, Jean Moran, Lynne Ritchie, Alan Harrison, John Waanders, Darrell Watts & John Robinson
- Apologies:** Nil
- In Attendance:** Stuart Fraser, Graeme Phillipson & Wynter Hines
- Open Meeting & Welcome:** The Chairman opened the meeting at 1.00pm and issued a welcome to all present and to new the Board Member, Mr John Robinson.
- Conflict of Interest:** None declared.
- Confirmation of Minutes:** The minutes of the meetings held on the 20<sup>th</sup> August 2012 and 18<sup>th</sup> October 2012 were read and accepted. It was agreed that Lithgow Golf Club be changed to Blue Mountains Ladies District in the October Minutes.
- Executive Election:**
- Chris Allen was nominated for, and accepted, the position of Chairman.
  - Sue Fabian was nominated for, and accepted the position of Deputy Chairman.
  - John Waanders was nominated for, and accepted, the position of Chairman of Finance.
- Sub Committees:**
- 2-1 The following appointments of Chair persons were decided;
- Handicap & Course Rating – Lynne Ritchie
  - High Performance – Darrell Watts
  - Golf Foundation – Chris Allen
  - Men's Match – Les Browne
  - Women's Match – Jean Moran
  - Rules – Frank Gal
  - Finance – John Waanders
- 2-2 It was resolved that each committee should consist of a maximum number of 9 committee members, including the Chair, and the Chairman and Deputy Chairman (as ex

Officio's).

John Waanders, Chris Allen, Sue Fabian and Alan Harrison will comprise the Finance committee with one other person to be invited.

Les Browne is to be requested (by the Chairman) to attend each Board Meeting following a Men's Match Committee meeting, to give a verbal report on the proceedings of the Committee.

It was agreed that the Men's and Women's Match Committees should merge by 1 July 2013.

**Council Meeting and  
AGM De Brief:**

- 3-1 DGA Financial Year  
This item is to be removed from the action list.
- 3-2 GA Board Elections  
It was agreed to nominate Jill Spargo and Bob Crosby as preferred nominations for the GA Board.
- 3-3 Golf NSW/GA Council Representatives  
Chris Allen, Sue Fabian and Alan Harrison will remain as representatives of Golf NSW to GA.
- 3-4 District Secretaries Meetings  
The Board agreed to reschedule the DGA representative meeting to the morning of the next Council meeting, to be held in 2013. DGA's are to be given a minimum notice period of 8 prior to the meeting date.
- 3-5 Resolution Changes  
All proposed Special Resolutions presented at the AGM were approved, and Sue Fabian thanked Stuart Fraser and Graeme Phillipson for all their contributions in regard to the elections and AGM format.
- 3-6 EPA Action Plan  
Nothing further was available to report.
- Business Arising /  
Action Items:**
- 4-1 Draft Budget FY13  
To be carried to next meeting.
- 4-2 Staff Annual Leave Policy  
It was agreed that this policy would be suitable, following some minor amendments that Stuart Fraser undertook to make.

- 4-3 Golf NSW Policy Register  
Stuart Fraser undertook to report back at the next Board meeting with a progress update.
- 4-4 MPIO  
Stuart Fraser confirmed that no training was required to be undertaken by the Board. GNSW has an MPIO, Mitsie Kent.
- 4-5 Council Working Party Final Report  
The Board voted on the recommendations made by the Council Working Party and it was determined not to proceed with the constitutional recommendations, but the way the council operates. It was agreed that the an Independent Review of the organisations structure would address some of these issues raised and others need to be considered as a part of the Strategic Review.

Jean Moran requested feedback on the Final Report from each of the Board Members.

- 4-6 Golf NSW Donations  
Graeme Phillipson suggested that each August, there be a review of each of the groups that request donations and that donations be granted annually.

It was agreed that the following donations be approved for 2012/13:

- Mixed and Super Seniors Pennant (\$2,500 each)
- Masters Pennant (\$5,000)
- GMA (\$10,000)
- Australian Golf Heritage Society (\$10,000)
- NSW Men's and Women's Veterans Golf Associations (\$1,000 each)
- NSW Aboriginal Golf Championship (\$1,000)

- Committee Reports:** 5-1 HCR  
Lynne Ritchie advised that she would send a list of recommendations to the Board from the recent HCR Committee meeting.

5-2 Men's Match

It was resolved to charge the Women's, Men's and Mixed Fourball competitors a \$5 entry fee at Club level.

Future ADF V Golf NSW Matches should be at the player's expense, not GNSW. Players will be required to cover the full cost from 2013.

Country Championships costs were reduced this year from previous years of \$35,000 to \$24,000. This was achieved by reducing the size of the Country teams and playing two shotgun starts over the weekend, (1 x am and 1 x pm).

Clubs that withdraw from the Eric Apperly after it has commenced will now incur a fine of \$150.

It was also suggested that an entry fee be considered for Inter-Club competitions to ensure that the Club is fully aware of their commitment.

**General Business:**

6-1 Women's NSW Open Update.

Sue Fabian advised the Board that Helen Lowe has agreed to start the field at the 2013 Women's Open. All other tournament preparations are underway at Oatlands Golf Club.

6-2 Ladies Hunter Golf Break Away

The Board agreed for GNSW to play a mediator role with the current situation of the NHDLGA. Stuart Fraser, Chris Allen and Sue Fabian are to act as "mediators" for GNSW.

6-3 Newcastle Settlement – Men's NSW Open

It was advised that \$12,500 would be paid to Newcastle Golf Club in settlement following this year's late cancellation of the event.

**Correspondence:**

Nil

**Next Meeting:**

10:00am Thursday 13<sup>th</sup> December 2012

The meeting closed at 5.00pm

## **ACTION ITEMS ARISING FROM THE MINUTES**

Actions arising from last meeting				
GA Board Vacancies	Golf NSW Board to consider possible persons to stand for Board of GA	Board	By next meeting	Completed
DGA Development Funds	Develop a marketing plan to promote participation in golf in Country Areas	James Black	Ongoing (related to strategic plan)	Pending
Meeting of District Secretaries	Arrange a meeting of District Secretaries in August	Greg Mills	Scheduled for 9 <sup>th</sup> September	Deferred to Council Meeting October 31
Online version of Council Minutes	Prepare an online 'public record' version of Council Minutes	Stuart Fraser	asap	In progress
DGA Financial Year	Suggest that DGA's align their Financial Year with Golf NSW	Greg Mills	To be discussed at DGA Secretaries Meeting	Deferred to Council Meeting October 31
GNSW Policy Register	Update to be given on progress	Stuart Fraser	November	underway
Annual Election	Board to be advised of Nominations	Graeme Phillipson/ Greg Mills	After 4pm Wednesday 22 <sup>nd</sup> August	Completed
Management Manual	Alternate options and 3 year plan arrangement	Stuart Fraser	asap	For further discussion
JNKG Board Minutes	To be circulated to all Board members	Chris Allen	When available	
Staff Annual Leave Policy	Formal sign off required	Board	December	
Independent Organisation Structure Review	Formulate Scope of Works	Stuart Fraser	January Board Meeting	Commenced

Resolutions from the Board Meeting		
Resolution	Outcome	Action
Reduce all Sub Committee sizes to a maximum of nine members, including Chairs and Ex Officio's	Carried	Committee Chairs to arrange
Interstate Series – New format	Objected	GNSW objected the proposed changes