

**Position Description & Statement of Duties**

As at – July 2013

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**DUTIES –**

1. Provide advanced technical coaching to the respective Men's, Women's, Colts, Boys or Girls State Teams;
2. Define the state training schedule in consultation with Team Managers for acceptance by the Board;
3. Provide advice to players relevant to course strategy;
4. Attend all state training sessions unless Executive Director approved;
5. Supply input for consideration regarding the selection of State Squads and State Teams;
6. Liaise with the Chair-person of the State Selection Sub-Committee;
7. Liaise with the State Junior Coach regarding under age players if applicable;
8. Liaise with players individual coaches prior to implementing individual swing changes;
9. Liaise with the designated Golf Australia National/State Coach as necessary;
10. Attend major state events as requested with final events to be defined by agreement;
11. Attend the relevant Interstate Teams series annually;
12. Provide a summary report of individual players for consideration by the Board and the player after the Interstate Teams Series annually.

**APPOINTMENT –**

A State Coach shall be appointed by the Board -

1. For a three (3) year term commencing from the end of the applicable Interstate Teams Series;
2. Will be subject to an annual review;
3. Will commence upon signing of the relevant State Coach Contract.

**ENTITLEMENTS –**

Golf Tasmania will provide State Coach's while attending events as a representative of Golf Tasmania –

1. Re-imbursement for fuel on a per/km basis at the rate as determined by the Board;
  - a. Travel where possible must be on a shared vehicle basis.
2. Accommodation when required;
  - a. Accommodation will normally be on a share basis;
3. Meals as required either by direct supply or by provision of a daily allowance;
4. Coaching rate as set by the Board.

**NOTE – The following items will only be provided when the State Coach is not attending the event in the dual capacity of an Area Association representative or as an individual entity.**

**ACCOUTREMENTS -**

Golf Tasmania will provide the following items of uniform which should be worn when acting in the capacity of a State Coach –

1. A uniform equivalent to that supplied to the relevant travelling state team;
2. Uniforms will be provided annually;
3. Headwear;
4. Umbrella.

**ROLE & RESPONSIBILITY –**

1. Report any team or player discipline issues;
  - a. Such incidents are first to be referred to the Team Manager and Team Captain for initial action and process;

2. Assist in the selection of daily team order, pairings, and inclusions in consultation with the Team Manager and Team Captain;
  - a. A State Coach's role in team selection is secondary to the Team Manager;
3. Have their own Liability Insurance to a minimum of \$10M and provide evidence of same;
4. Promote any relevant state sponsor where possible and to not promote any rival companies while acting as a representative of Golf Tasmania.

#### REPORTING –

A State Coach shall, prior to, and on completion of the Interstate Series –

1. Prepare reports to the Board outlining –
  - a. Reports are to be received within 30 days of the completion of the relevant Interstate Series.
  - b. Team playing performance including notation of individual players performance;
  - c. Any recommendations to improve the performance and processes of State Teams;
  - d. Any incidents extraordinary to normally accepted conduct.
2. Prepare a report outlining the effectiveness of the State Training Program and outlining any potentially beneficial amendments to same for consideration by the Board.

#### ACCOUNTABILITY –

A State Coach reports directly to the Board through the General Manager.

#### GENERAL –

1. A State Coach is permitted to re-nominate;
2. State Coaches should have a commitment to personal development specific to coaching.