

GOLF NSW LIMITED

Minutes of the Meeting of the **BOARD OF DIRECTORS**
held at 1A Duncan Street, Arncliffe
on Wednesday 12th June 2013 commencing at 10.00am

Present: Chris Allen (Chair), Sue Fabian, Alan Harrison Jean Moran, John Robinson, Lynne Ritchie, Frank Gal & Darrell Watts

Apologies: John Waanders

In Attendance: Stuart Fraser, Graeme Phillipson and Wynter Hines

Conflict of Interest: Declarations – Nil

Confirmation of Minutes: The minutes of the meeting held on Wednesday 24th April 2013, the minutes are to be adopted subject to Alan Harrison's changes.

Action Items from Last Minutes:

Ladies Hunter District Amalgamation

After lengthy discussion it was decided that each club in the Hunter District along with the District itself is written to personally by the CEO, Stuart Fraser. The letter will request each member club to advise GNSW on their preference of remaining in their current district (NHDLGA), or amalgamating with the men's Hunter District.

GNSW will encourage clubs to achieve the best outcome for the clubs and its members.

Resignation & Appointment of Auditors

To date only verbal notifications have been received. The actual letter of objection has not yet been received by ASIC. Stuart Fraser is contact the Auditors (Bell Partners and CBC Group) and obtain copies of the letter from both parties.

Governance & Structural Review Update

The next meeting is scheduled for Wednesday 19th June at the GNSW offices. The overall project is progressing well with the SBP reps visiting Dubbo and then the Metro area June 18 – 20.

Stuart Fraser will circulate a brief prepared by Martin Hirons on the activities to date.

Chairman's Update: The Chairman gave a brief verbal report to The Board. This included Golf Victoria's recent Board Election to which there were no changes.

CEO's Update The CEO tabled his written report which was taken as read.

Graeme Phillipson advised The Board of recent staff changes with Adam Dransfield resigning (last day being Friday 14th June 2013). Olivia Wilson will move from Accounts Payable to an Events role where

she will look after Championship events, Pennants, SOOM, Jean Derrin. At this stage Rod Clark and Graeme Phillipson will take over the Course Rating aspect, further discussion will be held at a later date regarding the need for a temp employee to come in and do data entry. Lynne gave a special thanks to Adam for all of his hard work and efforts with the Course Rating during his time with GNSW.

**Strategic and
Priority Items:**

7-2 Dubbo Golf Club – DGA Role & District Transfer Request

A letter from Dubbo Golf Club was tabled at the meeting and discussion was held regarding the request for transfer between Districts. Dubbo Golf Club wish to transfer from Western District Golf Association to Central Western District Golf Association. Dubbo is currently the only grass course within the WDGA.

After discussion it was decided that Stuart Fraser call Andrew Wiggins, General Manager of Dubbo and advise him that a decision will be made after the July 30 Council Meeting. It was decided that Stuart Fraser, Graeme Phillipson and Chris Allen facilitate a meeting between the Districts (male and female) – The Presidents of the District should be invited to the next Council Meeting so that a discussion can held before the meeting with Council Members, Presidents and Stuart, Graeme and Chris.

**Reports and
Operational Matters:**

8-1 Investment Report

Was tabled and taken as read.

8-2 Affiliation Fee Part Payment Policy

Carried forward – the Chairman of Finance was an apology for the meeting.

Other Business:

9-1 Leeton Golf Club Assistance

Agreed to restrict any assistance from GNSW – The Golf Foundation will be approached for assistance with the purchase of a shade cloth in the near future.

9-2 GA Women's Participation Initiative Update

Report written by Graeme Phillipson was tabled and taken as read.

9-3 GMA Conference Sponsorship

Approved – a letter written to David Allen, GMA was tabled.

9-4 Shelly Beach Peoples Choice Award

A letter written to Shelly Beach by CEO congratulating them on the award was tabled.

9-5 Country Club / Captains Meetings

Sue Fabian provided each Board Member with a copy of the "Information Pack" handed out to each participant at these meetings. Issues Club Committees contact GNSW on regularly are covered at the sessions. Positive feedback has been received by all who have attended the sessions hosted by Sue Fabian and Frank Gal, with good attendance at each District visited so far.

9-6 GA Handicap Information Rollout

The new "Go Live" date is now 20th January 2014. Lynne Ritchie's circulated report was taken as read.

Committee Reports:

- 10-1 Finance
Carried forward
- 10-2 Men's Match
There have been no further meetings since the previous Board Meeting.

Graeme Phillipson advised that the new Major Pennant Conditions have been finalised and sent to all clubs.
- 10-3 Women's Match

Jean Moran advised the Board of some minor changes to the recommendations that had been provided.
- 10-4 Rules
The first Club Level Seminar is being held this week and the new online exam program will be available for use for participants. John Robinson informed the Board on the progression that the new online system has made. The Chairman commended John Robinson for his work on the program.
The 2013 State Level Rules Accreditation Course will be held at Elanora Country Club 7th & 8th September.
- 10-5 Handicapping and Course Rating
Lynne Ritchie advised that she is in the process of obtaining all Sand Greens Courses lengths so that ACR's can be issued.
- 10-6 High Performance
A meeting was held last week, Darrell Watts advised of the following outcomes;
- it was decided to focus more attention on younger players
 - more one and two day camps should be conducted
 - JNJG to become more involved in the delivery of junior components of the program
 - Look for a short game specialist

Correspondence:

- 11-1 Sandy Dawson – Letter of thanks

A letter congratulating Sandy on his appointment as the Captain of the R&A and his reply was tabled and noted.

General Business:

- 12-1 Elections
Stuart Fraser, Graeme Phillipson and Sue Fabian are to work together on the Election Papers. All papers are to be ready by Friday 28th June 2013.

Close: Meeting closed at 1.35pm

Next Meeting: 10:00am Tuesday 27th August 2013

Date: **Chairman:**

ACTION ITEMS ARISING FROM THE MINUTES

| Actions arising from last meeting | | | | |
|--|--|------------------------------------|---------|-----------|
| Independent Organisation Structure Review | Formulate Scope of Works | Stuart Fraser | WIP | Commenced |
| Strategic Plan | Commence "draft" strategic plan formed around GA's 6 pillars | Stuart Fraser | WIP | Commenced |
| Finance Summary | Provide a written summary from recent Finance Committee Meetings | John Waanders | August | |
| Draft Budget | Revised draft of 2013/14 Budget | Denise Rogers/ John Waanders | August | |
| Change of Auditors | Letter of Objection to be circulated | Stuart Fraser | 21 June | |
| Disciplinary Hearing | Zac Stolz to be interviewed | Chris Allen & Graeme Phillipson | | |
| Letter to be sent to Hunter District Clubs | Re: Breakaway group | Stuart Fraser | | |
| Circulate SBP report | Report from Martin Hiron | Stuart Fraser | ASAP | |
| Course Rating | Obtain distances of all sand greens courses | Lynne Ritchie | ASAP | |