



Handicapping Operational Matters & Preparing for the new GA Handicap System – CHECK-LIST FOR CLUB ADMINISTRATORS (version 23/9/13)

1. Has my club put processes in place to make available to our members information around the regulations of the new handicap system? Further to this, is my club aware of the following resources GA has developed to assist with this process?
 - Flyer for distribution to each member on “Slope and my Handicap”
 - Poster for members providing a summary of each component of the new handicap system.
 - GA website – Summary of each component of the new handicap system
 - [Further resources as they are made available]
2. Does my club know how to operate the changed functionality in our handicapping and competition management system that has been brought about by the handicapping changes?
3. My club is considering upgrading from Tier 1 to Tier 3 OR my club is considering changing Tier 3 software providers. Have we established contact with the appropriate Tier 3 provider as yet? (We need to be mindful that software providers will be unusually busy in the upcoming period and that they may find it more challenging than usual to ensure any new software is operational in our club in line with the go live dates of the new handicap system.)
4. Has my club clearly identified a committee or group or individual who is charged with carrying out the club’s handicapping responsibilities?
5. Has the Handicapping Authority in my club got a copy of the GA reference resource titled: “Handicapping Duties, Authorities, and Responsibilities of the Home Club”?
6. Is my club satisfying the requirements around maintaining the overall distance of a rated course? (Where this is not happening, the scores are not eligible to be processed through GOLF Link.)
7. Is my club applying the correct GOLF Link score status options in all cases to our members’ scores (for example, when players withdraw due to bad weather)? (If we are not, we will be distorting the handicaps of our members.)
8. Has my club resolved the various handicapping policy questions on which the new handicap system provides flexibility to clubs?
 - Are we going to handicap the Conforming Social Scores of our Members? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap good Four-ball scores? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap 9-hole scores (and any other scores made over 8-17 holes)? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap scores returned in Aggregate Teams Events? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap scores returned in Pro-Am Events? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap good scores returned in Corporate/Trade Days that have been conducted by an entity that is not affiliated with GA? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap a score returned in a Competition that has been Declared Null and Void (where the conditions have not notably compromised the proper playing of the game for that player)? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap scores returned in Novelty Events such as Bisque Par and Three-Ball Competitions? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap the Score of a Player who has Played Within a Competition Field but who Hasn’t Entered the Competition? [GA Recommendation: SHOULD HANDICAP]
 - Are we going to handicap good scores from a Competition that has as a Playing Condition That Players are Limited to a Number of Clubs that is Less than 14? [GA Recommendation: SHOULD HANDICAP]

9. Has my club determined how we will go about calculating and communicating **Daily Handicaps** to our members?
10. Has my club worked through the process of re-designing our score cards to cater for the requirements of the handicap system changes?
11. Has my club established a process for complying with the GOLF Link data provision requirements around the new Stableford Handicap Adjustment (SHA) regulation?
12. Has my club worked through the process of considering whether to conduct Stableford competitions in conjunction with Stroke competitions?
13. Has my club worked through the process of determining what policies we will operate around the linking of different groups of scores for DSR calculation purposes? And will we calculate separate AM & PM DSRs?
14. My club is intending to handicap 9-hole competitions (or competitions played over 8-17 holes) under the new handicapping regulations. Has my club familiarised itself with the relevant GA Q&A resource, including around the process for determining 9-hole **Daily Handicaps**?
15. Is my club aware of how we will need to go about managing the process of creating Initial handicaps for our members under the new handicap system?
16. Is my club complying with the GOLF Link administrative requirements around a member joining my club when they already have a GOLF Link record from another club?
17. Our members will want to know if their handicaps will be recalculated to Slope handicaps on the day we switchover to the new system. Is my club aware of how the re-calculation will work?
18. My club regularly operates the preferred lies local rule or the tee-up local rule. Is my club aware of how the new regulations around this will work?
19. My club from time to time experiences large increases or decreases in fairway roll. Has my club made arrangements around contacting our State Association to discuss a changed Scratch Rating for the period we will have large increases or decreases in fairway roll?
20. When Slope comes in, my club is looking at playing competitions from different tees. Has my club worked through the process of determining whether we will adjust net scores to cater for any differences in the Scratch Ratings (and total par) of the sets of tees that will be in operation?
21. Is the Handicapping Authority at my club aware of how the following new regulation will work and when to apply it – “Manual Bonus Reduction for Exceptional Net Score”? (Note: A club should only effect a Manual Bonus Reduction if it considers that the normal calculation process has not produced an appropriate reduction. See Section 16 of the new handicap system.)
22. Has the Handicapping Authority at my club worked with the committee in charge of each competition conducted by the club to determine whether or not to adopt the GA recommendation that any player whose **GA Handicap** has reverted to provisional status (as per Section 14(iii)) will not be eligible to win a prize in a competition or to win a competition?
23. Has the Handicapping Authority at my club established whether to set competition grades with reference to **GA Handicaps** or with reference to **Daily Handicaps**? The GA recommendation around this is provided at Section 6(ii)(K) of the new handicap system. The recommendation is as follows: *To enable comparisons and consistency from club to club and from one set of tees to another set of tees, it is recommended that handicap competition grades be determined on the basis of **GA Handicaps** (given that it is considered preferable by the club to split players into separate handicap grades for handicap competition purposes).*