

2016 METROPOLITAN GRADE CONDITIONS

Version 16.12.2016

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1. DEFINITIONS

1.1. In these Conditions, unless the context indicates otherwise:

“**Club**” means a club competing in the Metropolitan Grade.

“**Contest**” means the competition between two Clubs consisting of Individual Matches.

“**GOLF NSW Match and Rules Committee**” means the Women’s Match and Rules Committee of Golf NSW established by the Directors of Golf NSW. Authority may be delegated by the Golf NSW Match and Rules Committee to the Match and Rules Committee of the Host Club.

“**Host Club**” means the Club nominated in the Draw to host the Contest, whether at that Club or another venue.

“**Rules of Golf**”, “**Rules**” and “**Rule**” means the Rules of Golf and Rules of Amateur Status (current at the time of the event) and related Decisions published and approved by the R&A Rules Limited current at the time of the event

2. THE COMMITTEE

2.1. The Metropolitan Grade is governed by the Golf NSW Match and Rules Committee.

2.2. The Match Rules Committee of the Host Club(s) shall represent the Golf NSW Match and Rules Committee and provide decisions on any claim made concerning the Conditions of Grade or the Rules of Golf during or immediately after the conclusion of the match about which the claim is made.

2.3. Any decision on Rules will be given by the Match and Rules Committee of the Host Club in accordance with the Rules of Golf.

2.4. No person who is playing or acting as a caddie, advisor or Team Manager shall be a part of the Match and Rules Committee.

2.5. Disputes or claims made after the players have left the premises of the Host Club will be decided by the Golf NSW Match and Rules Committee or its delegated representative.

2.6. The Golf NSW Match and Rules Committee reserves the right to alter or vary these Conditions at any time.

2.7. Where a penalty for a breach of a Condition is not stated, the penalty shall be determined by the Golf NSW Match and Rules Committee.

Note: There is no right of appeal/protest against any decision by a Rules Official or Individual Member of the relevant Match and Rules Committee.

3. ENTRY

3.1. Conducted annually, the Women’s Metropolitan Grade Competition is open to all Sydney metropolitan golf clubs who are members of Golf NSW, where positions in the draw are available. Each Club shall be represented by only one Team or Composite Team.

3.2. **Composite Teams** are not permitted

3.3. **Entry into the Competition:** Clubs which wish to enter the Golf NSW Women’s Metropolitan Grade Competition and have not participated in Grade the previous year or have a significantly different team strength, will be requested to supply handicap information on players likely to participate, to assist in determining the most appropriate Grade to enter.

3.4. The Golf NSW Match and Rules Committee retains the right to exercise discretion in the areas of promotion, relegation, entry into the Grade Competition and allocation of new entries to a Grade and the number of players in a team.

3.5. Clubs will be included in the following year’s Grade unless they advise the Golf NSW Match and Rules Committee otherwise 1st July each year.

3.6. Inclusion in the Draw will confirm that the Club agrees with and will comply with the Conditions laid down by the Golf NSW Match and Rules Committee, and will host a round of the Competition.

4. ELIGIBILITY OF PLAYERS AND CADDIES

- 4.1. A player is eligible for Women's Major Pennant if she is a female amateur golfer, a current financial member of the Club she represents on the date of play and complies with Golf NSW' Gender Policy, as outlined in the ***General Conditions for Golf NSW State Events (effective 1 January 2016)***.
- 4.2. A player may play Junior Pennant for one Club, and then play Women's Metropolitan Grade for a different Club, provided they meet the eligibility criteria.
- 4.3. A player may not play in Women's Grade or Women's Sunday Pennant for more than one Club in any one season.
- 4.4. If a player represents a Club in one season, she is ineligible to represent a different Club in the next season unless he has been a financial member of the new Club, with playing rights, for a minimum period of 3 months prior to the date of the first round of the Pennant. The player must also meet the requirements of Condition 4.1.
- 4.5. A player is unable to play in the Women's Metropolitan Pennant once they have played twice in Friday's Grade and similarly is unable to play in Friday Grade once they have participated twice in Women's Metropolitan Pennant. Exception: A player or players may 'fill in' such that they do not strengthen the team, i.e. their exact handicap is higher than all other players in the team and they play at No. 5. Should two players be substituted then they must both have exact handicaps higher than the remainder of the team and play at No. 4 & 5. A maximum of two players in any one Contest allowed who have previously played twice in the alternative event.
- 4.6. Any player who has her golf playing membership or handicap at the date of the Contest suspended by Golf Australia, Golf NSW, any Club who is a member of Golf NSW / Golf Australia, or a District Golf Association, is not eligible to participate.
- 4.7. ***Penalty – ineligible player***
The penalty for an ineligible player (or reserve player) competing in a Contest is forfeit of the specific Individual Match to the opposing Club
- 4.8. Players MAY have a caddy if desired, however, this person may not be a professional golfer (Penalty: loss of hole for every hole this caddy is in effect). Caddies are entitled to receive a luncheon at the host club, with the competing clubs required to advise the Host Club of final numbers by the Wednesday prior to the event.

5. FORMAT OF PLAY

- 5.1. All Contests and Individual Matches will be played under the Rules of Golf, the Local Rules in operation at the Host Club and in accordance with these Conditions and the Golf NSW Standard Conditions of Play.
- 5.2. Each round provides Contests between clubs as programmed. Each Contest consists of five Individual Matches, played over 18 holes of match play, without the benefit of handicap.
- 5.3. If an Individual Match is square after 18 holes, the Individual Match shall be declared halved. The Clubs participating in Women's Metropolitan Grade are generally divided into six (6) Divisions
- 5.4. Depending on the number of club entries the Grade competition consists of Contests played on a round robin format, with the home team having a bye.
- 5.5. The Contests are played as described above unless otherwise agreed to by the Golf NSW Match and Rules Committee to accommodate special circumstances (e.g. major course renovations).
- 5.6. It is preferred that Individual Matches be played as one match per time slot, however, they may be played 'in fours' if approved by the Golf NSW Match and Rules Committee.
- 5.7. Individual Matches are to be played from the women's tee markers as directed by the Host Club, but should be in Medal positions where possible.

6. DATES AND TIMES OF PLAY

- 6.1 Contests must be played on the dates and times fixed by the Golf NSW Match and Rules Committee. However:
(a) the Golf NSW Match and Rules Committee may alter the date of round at its sole and absolute discretion.
(b) any proposed changes by a Host Club to the date or times shown in the Draw must have the prior approval of the Golf NSW Match and Rules Committee or its nominee.
- 6.2 The confirmed dates for Grade in each year will be sent out when the Final Draw is published.
- 6.3 The Starting Times for each Contest shall be between 7.30am to 9.30am on Fridays.
- 6.4 Starting times of games must be strictly adhered to. All games are to start at the published time.

7. WITHDRAWAL OF CLUB AFTER DRAW COMPLETED

- 7.1 A Club may not withdraw, or fail to field a team, from the Women's Grade after the final draw has been compiled and circulated. Should there be one or more withdrawals after the final draw then the Match and Rules Committee reserves the right to issue a new draw. Any Club that withdraws from the Grade competition after the final draw has been compiled and circulated may be penalised at the discretion of the Golf NSW Match and Rules Committee.
- 7.2 In the event of one Club giving another Club a walkover, the former shall forfeit all points gained and is no longer permitted to participate in the Grade Competition for that year. All points gained by opposing clubs against this club will be cancelled.
- 7.3 Teams must not give their opponent a walkover if they are able to field at least three (3) players.
- 7.4 A club unable to field the minimum number, as in Condition 8.4, on the programmed date, MUST FIRST INFORM GOLF NSW by phone as soon as possible that it must give a walkover, and before contacting the host club or their opponent.
- 7.5 Once confirmed by phone with Golf NSW, official notification of a walkover must be made in writing (letter, fax or email) to Golf NSW, who will notify the Host club and opposing team. Once officially notified in writing, a walkover cannot be withdrawn.

8. NOMINATION OF TEAMS TO HOST CLUB

- 8.1. The Captain or Manager of each Club shall advise the official representative of the Host Club the names of the players in playing order, plus any Reserve, at least twenty (20) minutes before the nominated starting time. The Team Nomination Sheet must also name the Team Manager and indicate if this person will also give advice to the team.
- 8.2. The playing position of each player shall be determined by the Captain or Manager of each Club (i.e. teams should be in order of ability / approximate handicap order).
- 8.3. If a Club fails to provide the Team Nomination Sheet by the time for commencement of the Contest, the penalty shall be the loss of the first programmed Individual Match. See Condition 10.2.
- 8.4. If a Club is unable to submit a full Team, the opposing Captain or Manager and the relevant Match and Rules Committee must be notified that the Team shall consist of a certain number of players. The Team will forfeit last place, and any other places, not represented. A forfeit, once notified, cannot be withdrawn. If the Captain of an opposing Team is notified of a forfeit, she may advise the player or players receiving the forfeit that they are not required to arrive at the course.

9. ADVICE

- 9.1 Permission to appoint one person as provided under the Note to Rule 8 in the Rules of Golf, is given.
- 9.2 The appointed person is to be identified to the relevant Match and Rules Committee in charge of the venue prior to the commencement of the Contest. A nomination of this advisor as a Team Manager on the Team Nomination form is sufficient notice for this purpose. The person nominated as team manager may also be a player, but must not give advice to other players in the team during his/her stipulated round. Penalty for breach of condition: Loss of hole by the team manager. Any player receiving advice in breach of this condition is also subject to penalty if he/she fails to take action to stop further breaches.

- 9.3 Only a player's caddy or the person nominated as per 9.2 may give advice. Team mates and spectators are not permitted to give advice to a player during their Individual Match.

10. ABSENCE OF PLAYER(S) AND RESERVES

- 10.1. If, after the names of Teams have been handed in, a player fails to appear or is unfit or otherwise unable to play, the Reserve player may take her place but she must play in the same team position as the player for whom she is substituting. If a Reserve player is substituting for another player named in the team, a notation must be made on the result sheet.
- 10.2. Players must start at the time established by the Committee.
Penalty for Breach of Rule 6-3a: If the player arrives at her starting point, ready to play, within five minutes after her starting time, the penalty for failure to start on time is loss of the first hole in match play. Otherwise, the penalty for breach of this Rule is disqualification. (Rule 6-3a). *Exception:* Where the Committee determines that exceptional circumstances have prevented the player from starting on time, there is no penalty.
- 10.3. Should the Reserve player in the Individual Match be required to take the place of an absent team member she must be ready and able to play at the time scheduled for the absent player's match. If the Reserve player is not ready to play as a substitute player at the appointed time then Rule 6-3a and the Exception to Rule 6-3a both apply.

11. ORDER OF PLAY

- 11.1. The Club that is listed first on the draw shall have the honour at the starting tee for all Individual Matches in that Contest.
- 11.2. Teams will hit-off in order beginning with the No. 5 players (generally the highest handicapped players) and concluding with the No.1 players hitting off last. (there is no requirement for players in the Team to play in the order of current GA handicaps, **although teams should be placed in order of ability**).
- 11.3. Once play has commenced, the penalty for any player playing in an incorrect team position according to the exchanged Team Nomination Sheet will be disqualification of the Individual Match. *Exception:* Reserve player substituting for a listed player.

12. INDIVIDUAL MATCH POINTS AND CONTEST POINTS

- 12.1. The following allocation of Contest Points and Individual Match Points will apply

Individual Match Points

- 12.2. Individual Match Points are awarded for each Individual Match as follows:
- (a) One (1) Individual Match Point is awarded to the Club for each Individual Match win.
 - (b) One half (½) Individual Match Point is awarded to each Club for each drawn Individual Match.

Contest Points

- 12.3. The Club that secures the greater number of Individual Match Points is the winner of the Contest.
- 12.4. Contest Points are awarded for each Contest as follows:
- (a) One (1) Contest Points are awarded to the winner of the Contest.
 - (b) One half (1/2) Contest Point is awarded to each Club for a drawn Contest.

Undefeated Player

- 12.5 To be eligible to receive an undefeated player award a player must have competed in every programmed round of Metropolitan Grade and have won or squared all of the respective Individual Matches.

13 WINNER OF THE DIVISION

- 13.1. The Club in each Division of Grade that secures the greatest number of Contest Points is the winner of that Division. If two or more Clubs are tied on Contest Points then the Countback Procedures outlined below will apply.

14 COUNTBACK PROCEDURES

- 14.1 The following Countback Procedures apply in determining the order of places.
- 14.2 In the event that two or more Clubs have an equal number of Contest Points, the higher placed Club will be the Club with more Individual Match Points.
- 14.3 In the event that two or more Clubs have an equal number of Contest Points and an equal number of Individual Match Points the result of the Contest played between those tied teams will be used.
- 14.4 In the event that two or more Clubs have an equal number of Contest Points and an equal number of Individual Match Points and the Contest played between those two clubs was tied, the decision shall be reached by countback based on the results of the Individual Matches played in that contest, beginning with the result of Individual Match No 1. (That is whichever club won the No. 1 match wins the Division etc.)
- 14.5 In the event the Clubs did not play against each other (i.e. the Contest was abandoned or a winner not determined, a play-off may be required, as determined by the Golf NSW Match and Rules Committee.

15. PROMOTION AND RELEGATION (NOTE CONDITION 3.4)

- 15.1 **Promotion:** The winning Team in Grades 2, 3, 4, and 5 shall be promoted to the higher Grade for the following year's competition.
- 15.2 **Relegation:** In Grades 1, 2, 3, and 4 the Team with the lowest number of Contest points shall be relegated to the next lower Grade for the following year's competition.
- 15.3 **Ties for relegation:** Ties in Contest points for relegation will be determined according to the process outlined in Condition 14. In the event the Clubs did not play against each other during the competition (i.e. the Contest was abandoned or a winner not determined) the places will be determined by lot.
- 15.4 The Golf NSW Match and Rules Committee reserve the right to promote or relegate fewer or more teams than prescribed in 15.1, 15.2 and 15.3, depending upon circumstances.

16. SUSPENSION AND POSTPONEMENT OF PLAY

- 16.1. **Every effort should be made to play the Contests on the scheduled day and time.** If it is necessary to delay the commencement of play or suspend play because of weather conditions, play must not be suspended for the day until such time as it would not be possible for the last match to be concluded on that day. The decision on this matter rests with the responsible designated Match and Rules Committee of the Host Club(s). Where possible, the Host Club should confer with a Golf NSW Match and Rules Committee member or General Manager of Golf (Graeme Phillipson Mobile: 0416 057 965)
- 16.2. Course conditions, remaining time available and, of course, player safety should all be taken into account when considering whether to continue, suspend or cancel play for the day. Generally, the round should be played if at all possible, and should not be cancelled unless the course is closed or becomes, and remains, unplayable. It is recommended that the Host Captain consults with the Course Superintendent to assist in making such decisions. Unpleasant course conditions are not a reason for cancelling Grade.
- 16.3. Provided a minimum of 9 holes are available for play, in accordance with the Rules of Golf, then play should proceed. It is acceptable that a composite course be used, that preferred lies be in place, or bunkers be out of play, for example
- 16.4. If a Contest did not start or if it is not possible for a Contest to resume after a suspension of play, the result of the Contest and allocation of Contest Points and Individual Match Points shall be awarded as follows:

- (a) If a Club has secured sufficient Individual Match Points (from completed Individual Matches) to win the Contest then the following points will be awarded:
 - i. One Contest Points for the winner of the Contest
 - ii. for completed matches - Individual Match Points to the winner of the respective match
 - iii. for incomplete matches - Individual Match Points will be divided between the Clubs
- (b) If a Club has not secured sufficient Individual Match Points (from completed Individual Matches) to win the Contest then the following points will be awarded:
 - i. One half Contest Point to each Club
 - ii. for completed matches - Individual Match Points to the winner of the respective match
 - iii. for incomplete matches - Individual Match Points will be divided between the Clubs
- (c) The Golf NSW Match and Rules Committee reserves the right to make a decision in equity when it is impossible to complete one or more Contests in accordance with the Rules of Golf.

17. PRACTICE

- 17.1 Visiting or home teams may practice on the course on the day of the match prior to the nominated starting time, **only by permission of the Host Club**. This does not preclude use of the practice areas.
- 17.2 By arrangement with the Host Club, the Team may practice on a day prior to the day of the Contest.
- 17.3 Following the commencement of their Individual Matches, players may practise in accordance with Rule 7-2. However players should note that penalties may still be applied in accordance with Rule 6-7 to any player who unduly delays play by such actions.

18. DISTANCE MEASURING DEVICES

- 18.1 The Distance Measuring Devices condition as outlined in the ***General Conditions for Golf NSW State Events (effective 1 January 2016)*** is applicable to all rounds of the Grade competition. (The ***General Conditions*** is available from the Golf NSW website at www.golfnsw.org).

19. TRANSPORTATION

- 19.1 The Transportation condition as outlined in the ***General Conditions for Golf NSW State Events (effective 1 January 2016)*** is applicable to all rounds of the Pennant competition. (The ***General Conditions*** is available from the Golf NSW website at www.golfnsw.org).

20. MOBILE PHONES

- 20.1 The Mobile Phones condition as outlined in the ***General Conditions for Golf NSW State Events (effective 1 January 2016)*** is applicable to all rounds of the Pennant competition. (The ***General Conditions*** is available from the Golf NSW website at www.golfnsw.org).

Note: In deciding whether a penalty should be applied the relevant Match Committee will consider Decision 33-7/8 “Meaning of “Serious Breach of Etiquette” on pages 518-19 of the R&A Decisions on Rules of Golf 2016-17.

21. PACE OF PLAY (SEE APPENDIX 2)

22. DRUG TESTING

- 22.1 All competitors may be subject to drug testing by the Australian Sports Anti-Doping Agency for banned substances as laid down in Golf Australia’s Anti-Doping Policy. Any competitor infringing this policy, or refusing to take a test, will be disqualified and subject to any sanction(s) brought down by ASADA. Clarification of any medication can be obtained via the ASADA hotline – 1800 020 506, or from www.asada.gov.au.

22.2. Any additional penalty for use of banned substance(s) will be at the discretion of Golf NSW Match and Rules Committee.

23. CONSUMPTION OF ALCOHOL

23.1. The consumption of alcohol by players, caddies and team managers **during a match or on the course during their Contest** is strictly prohibited. The penalty for a breach of this Condition is:

- (a) Breach by Player or Caddie - Suspension of Player from next Contest and a deduction of an Individual Match Point from the Team's accumulated season total.
- (b) Breach by Team Manager - Suspension of Team Manager from next Contest and a deduction of an Individual Match Point from the Team's accumulated season total.

Note: In deciding whether a penalty should be applied the relevant Match Committee will consider Decision 33-7/8 "Meaning of "Serious Breach of Etiquette" on pages 518-19 of the R&A Decisions on Rules of Golf 2016-17.

24. CODE OF CONDUCT

24.1. The current Golf NSW Code of Conduct applies to all players participating in Grade

24.2. Breaches of the Golf NSW' Code of Conduct reported during Grade shall be subject to action by Golf NSW Match and Rules Committee under its disciplinary procedures contained in the Code of Conduct. The Golf NSW Code of Conduct and disciplinary process is available from the Golf NSW website at www.golfnsw.org

25. PROTESTS

25.1. Within two (2) business days after each match (i.e. by c.o.b. on Tuesday of the week following the Contest), the protesting Club must notify the Golf NSW Match and Rules Committee **in writing** of any protest or matter which is considered in breach of the Conditions. Such written notification will be deemed to be a protest and must be made by the Club Captain or her authorised representative.

25.2. The Club lodging the protest MUST also provide a copy of the protest to the Host Club where the Contest was played and to the opposing Team's Women's Captain on the same day it is lodged with the Golf NSW Match and Rules Committee.

25.3. The Golf NSW Match and Rules Committee may contact the Club(s) concerned seeking a statement of facts to be supplied by a fixed date. The matter will then be considered and dealt with by the Golf NSW Match and Rules Committee at its discretion. The Golf NSW Match and Rules Committee may take further evidence as required.

25.4. A decision given by the Golf NSW Match and Rules Committee or its appointed delegate(s) on any protest by any competing Club will be considered final and binding on all competing Clubs.

26. BY-LAWS, CLUB RULES AND DRESS REGULATIONS

26.1. The By-laws, Club rules and dress regulations of the Host Club shall apply.

26.2. It is the responsibility of visiting Team Managers and/or Captain to ensure their players, caddies and officials adhere to this Condition.

26.3. To ensure this Condition is complied with, clubs must advise their players, caddies and supporters accordingly (i.e. Spikes, dress regulations, wide wheel buggies, smoking restrictions).

26.4. Host club officials constituting the Match and Rules Committee of the day should not permit any player attired in a manner which breaches the Club dress regulations to commence play.

26.5. Any player not meeting Host Club dress regulations will be considered absent, and the Individual Match awarded to the opposition in accordance with the Absence of Players conditions.

27. MISCELLANEOUS PROVISIONS

Results and Ladders

27.1 All Grade results, ladders and feature articles on Metropolitan Grade can be found on the Golf NSW Website at www.golfnsw.org

Equipment

27.2 It is recommended that Team Managers check with host Clubs prior to the Contest and enquire whether a condition requiring buggies to be equipped with wide wheels or a restriction relating to metal spikes in golf shoes applies.

Sponsor's Logos

27.3. A Sponsor's Logo is acceptable provided it appears only once on each piece of the player's clothing. The logo must not exceed a perimeter measurement of 220 mm (this does not include the Club logo)

28. HOST CLUB RESPONSIBILITIES

When hosting a Women's Metropolitan Grade competition, the preferred time is early Friday morning. If there is member or social play ahead of the Grade Contests, Clubs should program the member's competition on the day to be a Par or Stableford event to promote minimal round times.

All visiting competitors should be honorary members of the Host Club for the day.

Each Host Club is to provide a simple lunch (e.g. sandwich, tea and coffee) for all team managers, players and caddies. The number of caddies being in attendance will be advised to the Host Club by the competing clubs by the Wednesday preceding the Contest.

For the final round Golf NSW will pay the Host Club for any additional attendees to the luncheon (the Women's President and Captain of each participating Club, plus Golf NSW Officials).

Buffer Zones

It is a Condition that the Host Club provides a minimum buffer zone of 30 minutes.

Penalty: As determined by the Golf NSW Match and Rules Committee.

Course presentation

It is expected that each Club involved in Metropolitan Grade will present its course in a condition of the high standard that this elite competition deserves.

The course set-up should be no harder than that used for club medal day competition.

The Golf Australia guidelines regarding hole positions should be strongly adhered to for all Metropolitan Grade contests, particularly on days of inclement weather. The guidelines provide the following advice:

- The hole should be positioned at least four metres from any edge of the green. If a bunker is close to the edge, or if the ground slopes away from the edge, the distance should be greater.
- An area of two or three feet around the hole should be as level as possible. Effort should be made to ensure holes are not positioned within three metres of a very severe slope or ridge or of a recently cut hole.
- Consider the condition of nearby turf, especially taking care to avoid old plug holes.
- Ensure there is a balanced selection of holes for the entire course with respect to left, right, central, front and back positions.

Match Committee

It is the responsibility of the Host Club to see that at least one or preferably two members of their Committee (constituting the Match Committee for the day unless otherwise stated) are available during play, to ensure that the Conditions are adhered to, and to adjudicate on any queries that may be raised. A participant (player, caddie, team advisor or manager) cannot be a member of this Match Committee.

The Match Committee is responsible for:

- Ensuring that matches commence on time and remain on time
- Monitoring pace of play (and issuing penalties as required)
- Adjudicating on any Rule of Golf or these Conditions, where delegated to do so.

The Match Committee should ensure that they have a copy of these Conditions with them.

Any decision on Rules will be given by the Match and Rules Committee of the Host Club, and any decision so given will be final.

Results

It is the responsibility of the Host Club to:

- Notify AAP (ph: 9322 8000) of the results.
- Update the results online using the GolfNSW Results page

APPENDIX 1

REFEREES (ROVING RULES OFFICIALS)

When referees are watching play through having been assigned to a particular place on the course, their duties are different from those of a referee assigned to accompany a match. In match play, the players in a particular match are there to protect their own interests. A referee who is not assigned to accompany a match has no authority to intervene in a match other than in relation to Rule 1-3 (Agreement to Waive Rules), 6-7 (Undue Delay; Slow Play) or 33-7 (Disqualification Penalty; Committee Discretion). The referee's presence on the course is solely to assist players in the event of a claim – see Rule 2-5. His handling of the situation will depend on whether the Committee has granted individual members unlimited authority to represent the Committee and make final decisions. This is an issue that the Committee should clarify in advance. However, deferring a decision should be resorted to only in exceptional circumstances since it is a principle of match play that each side is entitled to know the state of the match at all times.

APPENDIX 2 - PACE OF PLAY

Each match must maintain its position on the course with respect to the match preceding it and maintain the time requirement specified on the Pace of Play Time Chart issued to players at the course. If a time chart is not issued, the following time schedule for the completion of each hole applies:

Par 3 Holes	11 minutes
Par 4 Holes	13 minutes
Par 5 Holes	15 minutes

In exceptional circumstances (such as extreme weather/playing conditions), the Match and Rules Committee has the authority to extend this time requirement.

The first match to start will be considered out of position if, at any time during the round, the group is behind the cumulative time prescribed by the above time schedule. Any following match will be considered out of position if it (a) is taking more than the allotted time to play and (b) reaches the tee of a par-3 hole and the preceding group has cleared the next tee; reaches the tee of a par-4 hole and the putting green is clear; or reaches the tee of a par-5 hole when the preceding group is on the putting green. Both (a) and (b) must apply for a group to be out of position.

Pace of Play Penalties – Match Play

An out of position match may be monitored and timed. Anytime a match is being monitored and timed they will be notified of such timing by a Match and Rules Committee representative or a Rules Official.

The following are the penalties, in sequence, for any player in a match being timed who takes more than the allotted time (see below) to play a stroke after timing of the player's stroke begins:

1st breach – warning 2nd breach – loss of hole 3rd breach – 2nd warning 4th breach – disqualification

Timing

When a match is being monitored and timed each player is expected to play any stroke within **40 seconds** after timing of the player's stroke begins.

Other than on the putting green, the timing of a player's stroke will begin when he has had a reasonable opportunity to reach his ball, it is his turn to play and he can play without interference or distraction. Time spent determining yardage will count as part of the time taken for the next stroke.

On the putting green, timing will begin after a player has been allowed a reasonable amount of time to lift, clean and replace his ball, repair his ball mark and other ball marks on his line of putt and remove loose impediments from his line of putt. Time spent looking at the line from beyond the hole and/or behind the ball will count as part of the time taken for the next stroke.

Repeated infringements of the pace of play guidelines will be referred to the Golf NSW Match and Rules Committee for further consideration and may see a player subject to further action including suspension from further representation of his Club for the season.

NOTE 1: The Committee reserves the right, at any time, to monitor or time a group/match when the Committee deems it necessary. Players should also be aware that the Committee may assess a “bad time” to a player in a match that is out of position if the player makes no effort to help his match get back in position. An example of this would be a player who unduly delays play between shots.

NOTE 2: If the match in question regains its proper position, any previous breach of these guidelines will be carried over for the remainder of that stipulated round in the event that the match requires additional monitoring.



2016 WOMEN'S METROPOLITAN GRADE RESULT SHEET

Please complete this form with all relevant information, and ensure it is signed by the Captains of both teams. This form must be held on file by the home club and results must be entered by the host club into the Golf NSW online system.

Please advise results to AAP by phoning 9322 8000.

Division:		Date:	
Venue:		Actual starting time:	

Club		
Position	Player <small>(First Name / Last Name)</small>	Win/Res
5		
4		
3		
2		
1		

VS

Club		
Position	Player <small>(First Name / Last Name)</small>	Win/Res
5		
4		
3		
2		
1		

TOTAL	
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TOTAL	
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	Golf Club defeated		Golf Club		matches to	
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Signature of Team Captain:

Signature of Team Captain:

* Teams will hit-off in order beginning with the No. 5 players (generally the highest handicapped players) and concluding with the No.1 players hitting off last.



2016 WOMEN'S METROPOLITAN GRADE TEAM NOMINATION SHEET

Club	
Venue	
Opponent	
Date of Play	

No. 5. Player _____

No. 4 Player _____

No. 3. Player _____

No. 2. Player _____

No. 1. Player _____

Team Manager: _____

* Teams will hit-off in order beginning with the No. 5 players (generally the highest handicapped players) and concluding with the No.1 players hitting off last.