

## Board and Committee Member Code of Conduct

In agreeing to be part of the Board and Committees, each member must also agree to adhere to standards of behaviour expected of their position of leadership in the club.

### Board and Committee Members must:

- Act honestly and in good faith at all times;
- Attend assigned meetings or forward their apology prior to the meeting;
- Follow up diligently on commitments made at meetings;
- Remain loyal to committee decisions once they are made, even if the committee member did not agree with the decision;
- Maintain confidentiality of sensitive information as and when required;
- Treat all people associated with the club with respect, including members, management and staff, volunteers, contractors, partners, external stakeholders, and other Committee Members
- Be supportive of management and staff as well as the golf professional and his/her staff;
- Mix with as many members as possible both on the golf course and at social events;
- Consider the welfare of the club's members at large at all times;
- Not take advantage of their position on the committee in any way;
- Understand and attend to the fiduciary responsibilities of being on committee;
- Make decisions based on what is best for the club, not for individual interest or the interests of a few (sometimes golfing group of friends);
- Declare any 'conflicts of interest' as they arrive and act to ensure that these conflicts do not pose a risk to the club;
- Be open to feedback from members and respond appropriately;
- Act as a positive role model with respect to good club behaviour;
- Refrain from excessive use of alcohol at the club;
- Adhere to the policies and procedures established by the club;
- Adhere to the legislative requirements of the club;
- Not receive gifts that result in personal financial benefit;
- Always look for opportunities for improved performance of the club operations and committee performance;
- Always represent the club in a professional manner; and
- Do not speak to the media about any aspect of the club without authority to do so.