

## Board /Committee Member Code of Conduct

In agreeing to be part of a board/committee and/or sub-committees, each member should also agree to adhere to standards of behaviour expected of their position of leadership in the club.

### Board/Committee Members should:

- Act honestly and in good faith at all times;
- Attend assigned meetings or forward their apology prior to the meeting;
- Follow up diligently on commitments made at meetings;
- Remain loyal to committee decisions once they are made, even if the board/committee member did not agree with the decision;
- Maintain confidentiality of sensitive information as and when required;
- Treat all people associated with the club with respect, including members, management and staff (if applicable), volunteers, contractors, partners, external stakeholders, and other board/committee members
- If applicable, be supportive of management and staff as well as the golf professional and his/her staff;
- Mix with as many members as possible both on the golf course and at social events;
- Consider the welfare of the club's members at large at all times;
- Not take advantage of their position on the board/committee in any way;
- Understand and attend to the fiduciary responsibilities of being on the board/committee;
- Make decisions based on what is best for the club, not for individual interest or the interests of a few (sometimes golfing group of friends);
- Declare any 'conflicts of interest' as they arrive and act to ensure that these conflicts do not pose a risk to the club;
- Be open to feedback from members and respond appropriately;
- Act as a positive role model with respect to good club behaviour;
- Refrain from excessive use of alcohol at the club;
- Adhere to the policies and procedures established by the club;
- Adhere to the legislative requirements of the club;
- Not receive gifts that result in personal financial benefit;
- Always look for opportunities for improved performance of the club operations and board/committee performance;
- Always represent the club in a professional manner; and
- Do not speak to the media about any aspect of the club without authority to do so.