**Charter: Governance Committee**

The committee is a formal committee of the Board, and is responsible to the Board.

Governance in the system by which club is directed and managed.

The committee comprises the chairman of the Board and two Board members as determined by the Board. The GM should have standing invitations to attend and provide clarification where necessary.

Responsibilities

It’s primary function is to assist the Board in fulfilling its oversight responsibilities with respect to:

* Reviewing aspects of the club’s Constitution
* Planning for AGM’s and EGM’s and drafting resolutions
* Developing and overseeing a board induction program
* Developing and implementing a board succession plan including a skills analysis of
 current and future Board requirements
* Identifying and providing any relevant professional development required by the Board to
 fulfil its responsibilities
* Developing and implementing a board appraisal on an annual basis, or as otherwise
 decided by the Board
* Filling vacancies on the Governance Committee should they occur
* Establishing criteria for, and recruiting of, the GM
	+ Establishing and monitoring performance measures for the GM and report to the Board the
	 results of the GM performance review, and solicit further feedback from the Board to be
	 presented to the GM
* Dealing with issues of ethics in behaviour of Board members or GM
* Managing any appointment or termination of services of GM

The committee is to meet at least as many times as the committee deems necessary and at least two times every year.

Meetings should be minuted and signed by the Chair.

The quorum for this committee shall be two Board members.

Date of Board resolution:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

<A Board may choose the governance committee to take on the work of a nominations committee with regards to Board succession planning.>