**Charter: Nominations Committee**

The committee is a formal committee of the Board, and is responsible to the Board.

The committee should comprise at least three people and may be a combination of Board members and co-opted appointments. The chair of the nomination committee should not be the chair of the Board. The GM should have a standing invitation to attend and to provide clarification where necessary.

Responsibilities

Its primary function is to assist the Board in fulfilling its oversight responsibilities with respect to succession planning:

* Reviewing the board’s skill mix and identifying gaps
* Searching, identifying and recommend potential directors for appointment to the board or to  
   be put forward as preferred nominations for elections
* Review the role of co-opted committee members for future roles on the Board
* Review the process for evaluating the performance of the Board
* Consider the club’s needs in future in relation to the role of GM

The committee is to meet at least twice annually and at as many times as the committee deems necessary.

Meetings should be minuted and signed by the chair.

The quorum for this committee shall be two Board members.

Date of Board resolution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_