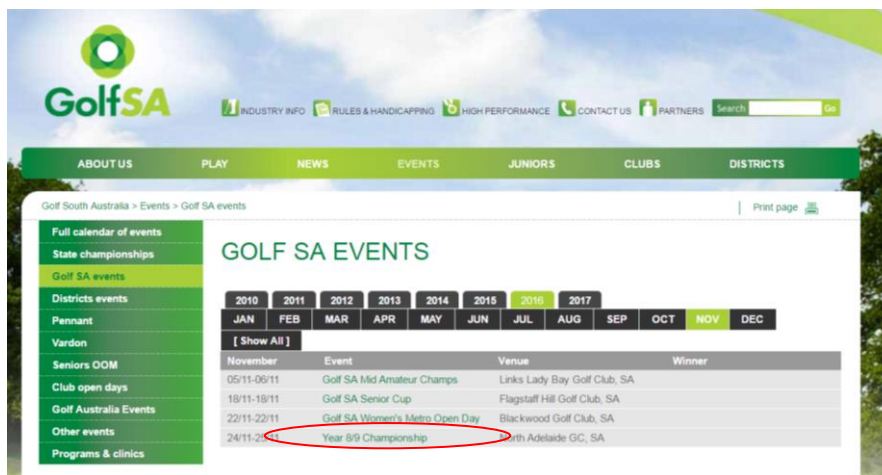




## 2016 SSSSA Year 8/9 Golf Event Online Registration step by step guide

Step 1: Locating the Event

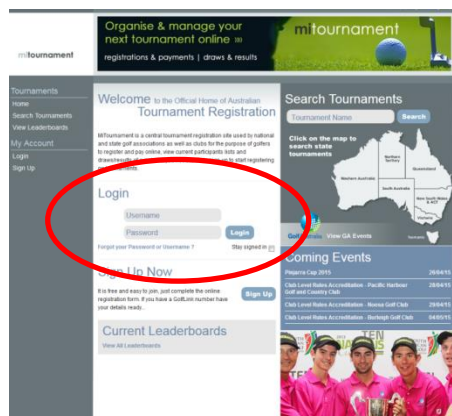
[www.golfsa.com.au](http://www.golfsa.com.au) > Events > Golf SA Events > November > Year 8/9 Championship



Step 2: Click on the Register Online Button (this will take you to MiTournament)



Step 3: Once on the MiTournament page if you do not have an account click on Sign Up  
If you already have a Username and Password – simply Login



## Creating a Login

This is a one off step for new users to MiTournament & is free.

If you are a member of a Golf Club and have a GolfLink number, click 'Yes', if you do not, click 'No'.



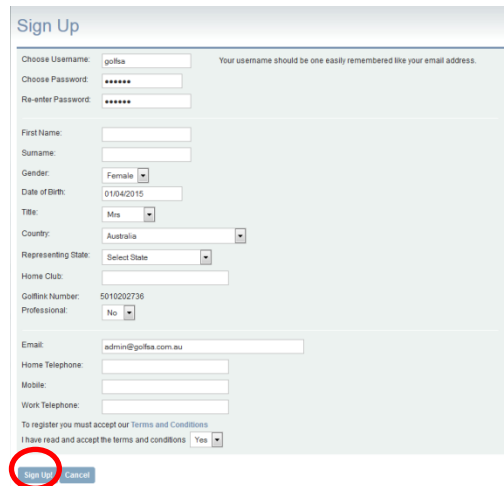
Sign Up - GolfLink

Do you have a GolfLink Number ?

Yes No

GOLFLink

Complete all fields – press Sign Up



Sign Up

Choose Username: golflink Your username should be one easily remembered like your email address.

Choose Password: \*\*\*\*\*

Re-enter Password: \*\*\*\*\*

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Gender: Female

Date of Birth: 01/04/2015

Title: Mrs

Country: Australia

Representing State: Select State

Home Club: \_\_\_\_\_

GolfLink Number: 5010202736

Professional: No

Email: admin@golflink.com.au

Home Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

To register you must accept our Terms and Conditions

I have read and accept the terms and conditions Yes

Sign Up Cancel

## Once you have an account you can now Login to MiTournament

Step 4: Once logged in to My Home > click on Search Tournaments



Tournaments

My Home

Search Tournaments

View Leaderboards

My Account

View Payments

Update Profile

Change Password

Logout

My Home

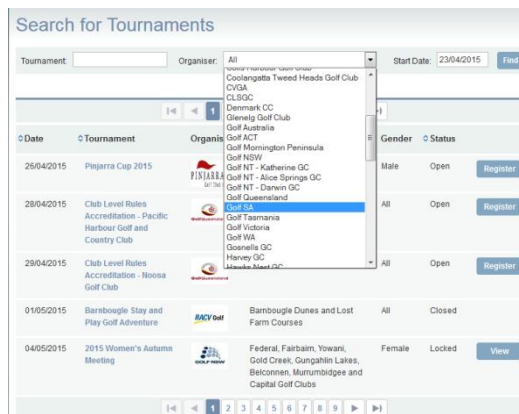
You are not currently registered for any tournaments.

My Profile

First Name:	Leah	Home Club:	The Grange
Surname:	Tattersall	Representing State:	SA
Preferred Name:	Leah	GolfLink Number:	5010209519
Date of Birth:	05/11/1985	Gender:	Female

Update Profile

Step 5: Change the organiser to **Golf SA** to view all Golf SA events



Search for Tournaments

Tournament: \_\_\_\_\_ Organiser: All Start Date: 23/04/2015 Find

Date	Tournament	Organiser	Gender	Status	
28/04/2015	Pajarra Cup 2015	Pikialla Golf NSW Golf NT - Katherine GC Golf NT - Alice Springs GC Golf NT - Darwin GC Golf Queensland	Male	Open	Register
28/04/2015	Club Level Rates Accreditation - Pacific Harbour Golf and Country Club	Golf SA Golf Tasmania Golf Victoria Golf WA Goreville GC Hervey GC Laloraine Golf Club	All	Open	Register
28/04/2015	Club Level Rates Accreditation - Noosa Golf Club	Laloraine Golf Club	All	Open	Register
01/05/2015	Barraboolle Stay and Play Golf Adventure	ABC Golf	All	Closed	
04/05/2015	2015 Women's Autumn Meeting	Federal, Fairbairn, Yowrie, Gold Creek, Gungahlin Lakes, Belconnen, Murrumbidgee and Capital Golf Clubs	Female	Locked	View

Step 6: Select the event – **SSSSA Year 8/9 Championship**

Step 7: Fill your current GA Handicap. If you do not have a handicap, please enter a handicap of **36** for **BOYS** or **45** for **GIRLS**. Tick the Terms and Conditions box to continue.

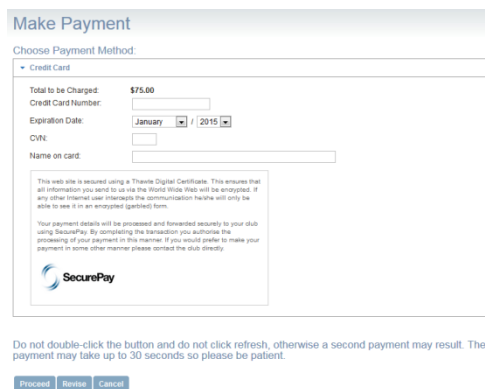
Step 8: If you wish to register another player for the same event – click “add another player”



The screenshot shows a registration form. At the top, there is a button labeled "Add Another Player" which is circled in red. Below this button, there is a text input field with a placeholder text: "Please indicate if you are attending the Welcoming Party on Monday and if you require a pull cart for the event". Below the input field, there is a checkbox labeled "I have read and accept the terms and conditions" and a "Download" button. At the bottom of the form, there are "Proceed" and "Cancel" buttons.

Step 9: Confirm Registration - Proceed if correct, revise if an issue

Step 10: Secure Payment – fill in credit card details then click Proceed  
\*please note your details are 100% secure



The screenshot shows a "Make Payment" form. The title "Make Payment" is at the top. Below it, there is a section "Choose Payment Method" with a dropdown menu set to "Credit Card". The form contains the following fields: "Total to be Charged" with a value of "\$75.00", "Credit Card Number" with an input field, "Expiration Date" with a dropdown menu set to "January" and a year dropdown set to "2015", "CVN" with an input field, and "Name on card" with an input field. Below these fields, there is a security notice: "This web site is secured using a Thawte Digital Certificate. This ensures that all information you send to us via the World Wide Web will be encrypted, if any other Internet user intercepts the communication he/she will only be able to see it in an encrypted garbled form." and "Your payment details will be processed and forwarded securely to your club using SecurePay. By completing the transaction you authorize the processing of your payment in the manner if you would prefer to make your payment in some other manner please contact the club directly." Below the security notice is the "SecurePay" logo. At the bottom of the form, there is a warning: "Do not double-click the button and do not click refresh, otherwise a second payment may result. The payment may take up to 30 seconds so please be patient." and three buttons: "Proceed", "Review", and "Cancel".

Once payment is processed you will receive a confirmation email.