**Golf Club By-Laws – An Overview**

Club By-Laws sit under the Rules of Incorporation and Club Constitution; and must not contradict them. If there is any ambiguity with Club By-Laws, the Rules of Incorporation and Club Constitution take precedence.

Whereas changing the Club Constitution requires the approval of members, the Board or General Committee has the authority to change Club By-laws at any time.

There exists a diversity of Club By- laws which Boards typically develop and oversee:

Clubhouse

* dress in clubhouse
* use of mobile phones and devices
* locations for non-smoking and smoking
* clubhouse opening hours
* kitchen and bar hours
* useable advance or house accounts
* clubhouse hire
* sale of take-away alcohol

Course

* dress on course
* golf booking processes and booking times
* course play times
* member visitors
* course practice and practice facility conditions
* board events, other golf events and eligibility
* extreme weather policy & lightening policy/procedure
* course set-up policy
* course care & etiquette
* reciprocal club arrangements
* cart hire and storage
* young children supervision on course
* animals on the course
* local rules

Club general

* credit facility
* bequeaths policy
* charity policy
* code of conduct
* complaint handling
* emergency procedures
* health & safety
* environmental policy
* equal opportunity

Election/admission

* sub-committee charters
* election of board
* role of the board
* Office Bearer positions
* Member protection policy
* categories of membership
* election of members
* re-admission of membership
* subscriptions and fees

Club By-Laws impact members and staff on a daily basis. They are typically advised to members in a club’s annual syllabus or club diary, and on notice boards.