



2018 PENNANT HANDBOOK

Men's, Women's, Colts & Friday Women's

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2018 GOLF VICTORIA PENNANT CONDITIONS

(Men's, Women's, Colts & Friday Women's)

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1. Definitions

Defined terms are shown in the Conditions in italics.

- (i) **Championship Committee** is the Committee appointed under Condition 5.1 below.
- (ii) **Code of Conduct** means the Golf Australia Code of Conduct as adopted by Golf Victoria and may be found at <http://www.golf.org.au/newsdisplay/99514>
- (iii) **Contest** The competition between two Clubs' teams is known as a 'contest'. In Men's, Women's and Friday Women's Pennant, a contest consists of seven match play matches between each club's individual players. In Colts Pennant, a contest consists of five match play matches between each club's individual players.
- (iv) **Decided Contest** In Men's, Women's and Friday Women's Pennant, a contest is 'decided' when all matches have been completed or one club has won a minimum of four individual matches. In Colts Pennant, a contest is 'decided' when all matches have been completed or one club has won a minimum of the equivalent of three individual matches. Refer *Condition 4.5*.
- (v) **Division** Where the number of competing clubs in any GV Pennant competition exceeds a minimum number, as determined by the Match Committee, the competition will be divided into *Divisions* in accordance with Conditions 2.2 and 6.3 below.
- (vi) **Golf Victoria (GV)** is the parent body for golf clubs and amateur golf in Victoria.
- (vii) **International Golfer** is a non-permanent resident of Australia who holds an R&A World Ranking of less than 1,000 as at 1 January of the year of the competition.
- (viii) **Interstate Golfer** is one that has represented, or has been selected to represent, another state in the current or prior year at the Men's; Women's; Boy's or Girl's Australian Interstate Teams Matches;
- (ix) **Member Club** means a Member Club as defined in the Golf Victoria Constitution.
- (x) **Match Committee** This Pennant competition is under the control of the GV Match Committee.
- (xi) **Out of Position** The first match of a *contest* will be considered to be out of position if at any point in the round the match is taking more than an average of 12 and a half minutes per hole to play.
Any following match will be considered out of position if it
 - (a) falls a clear hole behind the preceding match; and
 - (b) is taking more than an average of 12 and a half minutes per hole to play.
- (xii) A **Professional Golfer** is one who is not an amateur golfer. Professional Golfers include members of a professional golfers association and players who have made application to regain amateur status.
- (xiii) **Round** The *contests* grouped together in the draw generally played at the same venue on the same day is a 'round'.
- (xiv) **Team Manager** may be appointed under Condition 4.8 below
- (xv) **Weekend** In the context of the different competitions conducted by GV, the term 'weekend' refers to the same consecutive three-day period: Friday to Sunday.

2. Format

2.1 General

- (i) Pennant is a club teams scratch match play competition played between *Member Clubs* of Golf Victoria. The respective Men's, Women's, Colts and Friday Women's Pennant competitions are separated into *divisions*, in accordance with finishing positions of the preceding season and the provisions of Condition 6 of these Conditions.

Golf Victoria Men's Pennant commenced in 1899; Women's Pennant was first played in 1910; and Colts Pennant was initiated in 1954. Friday Women's Pennant commenced in 2009 with the move of Women's Pennant to a Sunday competition. Originally known as Women's Metropolitan Match Play, this competition was renamed in 2015.

- (ii) A pennant season consists of 'round robin' rounds of *contests* between clubs in each *division*, followed by a Final. Depending on the number of teams in a *division* (see Condition 2.2), the Final may be preceded by Semi-finals.
- (iii) Individual match play matches will be played under the current R&A Rules Ltd *Rules of Golf*, these Conditions and any local rules/temporary local rules determined by the host club, *Match Committee* and/or *Championship Committee* to be applicable.

In addition:

The R&A Local Rule for **Accidental Movement of a Ball on the Putting Green** will apply for GV Pennant Competitions from 1 January 2018. Rules 18-2, 18-3 and 20-1 are modified as follows:

When a player's ball lies on the putting green, there is no penalty if the ball or ball-marker is accidentally moved by the player, his partner, his opponent, or any of their caddies or equipment. The moved ball or ball-marker must be replaced as provided in Rules 18-2, 18-3 and 20-1.

This Local Rule applies only when the player's ball or ball-marker lies on the putting green and any movement is accidental.

Note: If it is determined that a player's ball on the putting green was moved as a result of wind, water or some other natural cause such as the effects of gravity, the ball must be played as it lies from its new location. A ball-marker moved in such circumstances is replaced."

2.2 Divisions

When it is determined that a Pennant competition requires separate *divisions*, the *Match Committee* will allocate clubs to those *divisions* according to the following principles.

- (i) Wherever possible, 8 teams will play in each *division*.
- (ii) Allocation of teams to each *division* is according to the promotion and relegation procedures, as specified in Condition 6.3. Newly affiliated *Member Clubs* participating in Pennant for the first time, or *Member Clubs* returning to Pennant after an absence, are allocated to the lowest *division* of the relevant competition (Men's, Women's, Colts or Friday Women's) for their inaugural season.
- (iii) Where the total number of competing teams in any of the competitions do not allow the participation of 8 teams in every *division*, the *Match Committee* will determine the most equitable and practical solution.

2.3. Draw

- (i) The draw for each competition will be determined by the *Match Committee*.
- (ii) Unless determined otherwise by the *Match Committee* or the *Championship Committee*, each *contest* will be played at the venue and at times and from the tees specified in the draw. Clubs with more than one course must indicate to the *Match Committee* which course will be used and, where possible, this will be published in the draw.

3. Eligibility

3.1 Clubs

- (i) Each *Member Club* may enter one team in each of the Men's Pennant competition; Women's Pennant competition, Colts Pennant competition and the Friday Women's Pennant competition.
Centenary Park Golf Club, having been a member club of the former Women's Golf Victoria, is eligible to enter one team in Friday Women's Pennant.
Exception: Upon application to the *Match Committee*, a joint team fielded by two or more clubs may be permitted to compete in the Colts Pennant competition and/or the Friday Women's Pennant competitions. Any participation so granted will be reviewed at the conclusion of each season.
- (ii) Each Club participating in any Pennant competition must be financial in accordance with the Golf Victoria Constitution and By-Laws prior to the first *round* of the season. Any club that does not satisfy this requirement may be precluded from participating in that season's competition(s) or forfeit *contests* played during the period it was unfinancial.

3.2 Players

- (i) A player is eligible for Men's, Women's, Colts or Friday Women's Pennant if s/he is a financial member with playing rights of the club s/he represents.

Except that a player who has participated in the previous year's Men's; Women's, Colts or Friday Women's Pennant season must be a member of the club s/he represents by January 1 of the year of competition.

The membership must be an annual or longer-term membership. The membership must not be in a social, non-playing, temporary, substantially restricted or similar category. Prima facie, the requirement to pay green fees in order to exercise their playing right is evidence the membership is of such a category.

A player is eligible for Men's Pennant if he is a male golfer;

A player is eligible for Women's Pennant or Friday Women's Pennant if she is a female golfer.

A player is eligible for Colts Pennant if he is a male golfer under the age of 24 years as at January 1 of the year of the competition.

Players must comply with the Golf Australia Gender Policy which can be located on the Golf Australia Website via the following link: <http://www.golf.org.au/site/content/document/00032376-source.pdf>

Notes:

- 1) Standard 6-day, 5 day, country and junior members are eligible to play pennant.
- 2) Clubs may submit to Golf Victoria a copy of the relevant clauses of their constitution or by-laws setting out the rights and obligations of any doubtful class of membership for determination of the eligibility for pennant of members of that class.

3) Honorary members are eligible to play pennant where GV considers that member to be a long-standing member of the Club concerned. The member is required to have been a fee-paying club member for a minimum of 10 years prior to being granted Honorary Membership.

- (ii) Each club competing in Men's and Women's Pennant competitions is restricted to fielding a maximum of two players in each competition who is defined as being either *Interstate*, *Overseas* or *Professional Golfers*.

Interstate, *Overseas* and *Professional golfers* are not permitted to participate in Colts Pennant or Friday Women's Pennant.

An *Interstate Golfer* is one who has represented, or has been selected to represent, another state in the current or prior year at the Men's; Women's; Boy's or Girl's Australian Interstate Teams Matches;

An *International Golfer* is a non-permanent resident of Australia who holds an R&A World Ranking of less than 1,000 as at 1 January of the year of the competition.

A *Professional Golfer* is one who is not an amateur golfer. *Professional golfers* include members of a professional golfers association and players who have made application to regain amateur status. A *professional golfer* must be a member of the Club they represent in accordance with Condition 3-2(i), and are not eligible solely by virtue of being an employee of that Golf Club. *Professional golfers* must not be paid to represent their Club.

Exception: Upon application, the Golf Victoria Match Committee will consider an exemption being granted to a club for this condition.

- (iii) No player may represent more than one Club in any one season of GV Men's, Women's, Colts and Friday Women's Pennant.

Except that it is permissible for a player to represent different clubs in Women's Pennant and Friday Women's Pennant provided the player complies with the other player eligibility requirements prescribed in these conditions.

- (iv) Players eligible to play in both Men's Pennant and Colts Pennant are permitted to compete once only on any one weekend.

- (v) A player is ineligible to compete in Colts Pennant if he has played three matches or more in the current season's Men's Pennant competition.

- (vi) Players eligible to play in both Women's Pennant and Friday Women's Pennant are permitted to compete for the same club in either or both competitions on any one weekend.

However, a player is ineligible to compete in Friday Women's Pennant if she has played three matches or more in the current season's Women's Pennant competition for the same club.

- (vii) The penalty for an ineligible player competing in a pennant match is loss of the specific individual match.

4. Contest Conditions

4.1 Team lists

- (i) A representative of each team must provide the host club office with the list of team members in numerical order from the No. 1 (best) player to the No. 7 player (No. 5 in Colts Pennant), plus emergency and *team manager* (if applicable), no later than 30 minutes prior to the scheduled hit-off time for the first match of the team's *contest*.

There are no restrictions on the order of players on the team list, but attention is drawn to Condition 6.1 (ii) regarding ties.

- (ii) Team lists may be amended up to 30 minutes before the scheduled hit-off time for the first match of the team's *contest*. Clubs are encouraged to submit their team lists to the host club the day

before a Pennant *round*. Should a club's team have a sick, injured or absent player on the day of the *contest*, the team list may be amended in any manner prior to 30 minutes before the scheduled hit-off time for the first match of the team's *contest*. See also Condition 4.2.

- (iii) The penalties for late or no submission of a team list in Men's, Women's, Colts or Friday Women's Pennant are as follows:

Team list not submitted:	Penalty:
by 30 minutes prior to scheduled hit-off time.	The team's No. 7 player (No. 5 in Colts) will lose the 1st hole of his/her match. Play will commence from the 2nd hole.
by 15 minutes prior to scheduled hit off time.	The team's No. 7 player (No. 5 in Colts) will lose his/her match.
prior to scheduled hit off time.	The team will lose the <i>contest</i> .

Note: A breach of this condition must be reported by the host club to the Championship Committee (or representatives thereof) as soon as possible.

4.2 Starting tees, late arrival, player substitution and walkovers

- (i) *Contests* will commence from the designated starting tees at the times and in the order listed on the draw unless otherwise advised by the *Match Committee* or the *Championship Committee*.
- (ii) It is a Condition of the Competition that a player will be at his/her starting tee, ready to play at their starting time. The starting time for the No 7 player in Men's, Women's and Friday Women's Pennant and the no 5 player in Colts Pennant, is the time listed in the draw, unless there has been a suspension of play, in which case the starting time is when play is resumed. The starting time for subsequent players is when the starter calls them to the tee. The penalty for breach of this condition is as specified in Rule 6-3a.
- (iii) If both players arrive at the starting tee, ready to play, within five minutes after the starting time, play will commence from the 2nd hole with the match all square.
- (iv) If a nominated player is not in attendance or is otherwise unable to play when required to do so, the emergency (if named) may be immediately substituted for the nominated player, but only in that player's listed team position. An emergency player can only be substituted up to and including the hit-off time of the listed player who has failed to appear. If not required, emergencies must not play on the day of the *contest*.
- (v) If a Men's, Women's or Friday Women's team consists of fewer than 7 players, walkovers will be given from the 7th position. If a Colts team consists of fewer than 5 players, walkovers will be given from the 5th position. If a club intends to give a walkover in an individual match or a *contest*, the captain or manager of the opposing team and the host club should be notified prior to the match or *contest*; if possible, on the day prior to the *contest*. If a walkover has been given, the opposing player or team need not be present on the day of the match or *contest*.

4.3 Honour, match duration and hit-off order

- (i) Players from the first-named team on the draw have the honour on the designated starting tee in all matches.
- (ii) All matches will be played over eighteen holes match play from the tee markers as directed by the host club. In Men's, Women's and Friday Women's Pennant, if a match is square after the completion of eighteen holes, the match will continue until one player secures the advantage.

In Colts Pennant, other than in a Final or Semi-final, if a match is square after the completion of eighteen holes, the match is halved. In a Final or Semi-final, if a match is square after the completion of 18 holes, play will continue until one player secures the advantage.

However, in a Men's, Women's, Colts or Friday Women's Pennant Final or Semi-final, the captains of both teams may agree that a match may terminate without a winner if the *contest* is decided. In this case, the match is halved.

- (iii) Individual matches will be played in order beginning with the No. 7 players (No. 5 in Colts) and concluding with the No. 1 (best) players.
- (iv) Once play has commenced in any match, the penalty for any player playing in the incorrect team position is disqualification (loss of match).

Exception

If an emergency player is substituting for a listed player.

4.4 Pace of play

- (i) All matches are expected to complete 18 holes in a maximum time of 3 hours and 45 minutes (12 and a half minutes per hole). In exceptional circumstances (such as extreme weather/playing conditions), the *Championship Committee* has the authority to modify this time requirement.
- (ii) The first match of a *contest* will be considered to be *out of position* if at any point in the round the match is taking more than an average of 12 and a half minutes per hole to play.
- (iii) Any following match will be considered *out of position* if it
 - (a) falls a clear hole behind the preceding match; and
 - (b) is taking more than an average of 12 and a half minutes per hole to play.
- (iv) If a match is *out of position*, loss of hole penalties may be issued by either the members of the *Championship Committee* or appointed Referees to an individual who, by their pace of play is responsible for such delay. Officials are not required to issue warnings prior to imposing penalties. If this occurs, the player may be required to appear before the *Championship Committee* at the conclusion of play and may be subject to suspension from further match(es) in the current season.

Note:

As part of implementing this condition and in the absence of mitigating circumstances, any match may be timed if it is *out of position*. From the commencement of timing, if any player exceeds 50 seconds on a 'first to play approach shot (including Par 3 tee shot), chip or putt', or 40 seconds if it is a tee shot or 'second or third to play shot', they shall be deemed to have had a bad time.

When Timing Commences:

Other than on the putting green, the timing of a player's stroke will begin when it is their turn to play and they can play without interference or distraction. Reasonable time spent by the first player to play in determining their yardage will not count as time taken for the next stroke.

On the putting green, the timing of a player's stroke will begin after a player has been allowed a reasonable amount of time to mark, lift, clean and replace their ball, repair ball marks and remove loose impediments on their line of putt. Time spent looking at the line from beyond the hole and/or behind the ball will count as part of the time taken for the next stroke.

- (v) If both players in a match are equally contributing to an unacceptable pace of play, they may be 'walked' a hole(s) until they are considered to be in position. If this occurs, both players may be required to appear before the GV member(s) of the *Championship Committee* at the conclusion of play and may be subject to suspension from further Pennant match(es) in the current season.
- (vi) Repeated infringements of the Pennant pace of play requirements in the current season may be referred to the *Match Committee* and may see a player subject to further action in accordance with the Golf Australia Code of Conduct.

4.5 Suspension of play and abandonment of contests

- (i) In the event of heavy rain, lightning, fog, extreme heat, unplayable course conditions, extreme wind making play dangerous or for any other reason, the *Championship Committee* will be responsible for deciding whether to suspend or resume play. The signal for suspending play will

be three short siren blasts. The procedure when play is suspended is outlined under Rule of Golf 6-8b.

- (ii) When the course is ready for play, players will be advised to return to their various locations. The signal for the resumption of play will be one long siren blast. Every effort should be made to complete all *contests* on the scheduled day.
- (iii) If the *Championship Committee* determines that completion of Men's, Women's or Friday Women's Pennant is not possible on the scheduled day and less than half the *contests* have been decided, the round will be abandoned.

In relation to Colts Pennant, if the *Championship Committee* determines that completion is not possible on the scheduled day without undue delay to any following Men's or Women's Pennant *contests*, and less than half the *contests* have been decided, the round will be abandoned.

- (iv) If the *Championship Committee* determines that completion is not possible on the scheduled day and at least half the *contests* have been decided, play in all unfinished matches should be resumed on a day or days to be determined by the *Match Committee* in consultation with the host club (prior to the set date of the Pennant Finals, or Semi-finals if applicable, to the *division/s* with incomplete matches). Matches will resume from where they were discontinued (see Rules of Golf 33-2d and 6-8b). In exceptional circumstances, the *Match Committee* may appoint an alternative venue for the conclusion of unfinished matches. The result of any decided matches will stand in this instance.
- (v) If resumption of play is not possible on the determined day or days, the *Match Committee* will determine the action to be taken.

Note

In the event of extreme heat, the *Championship Committee* will act in accordance with the GV Heat Policy, as stated on the GV website, www.golfvic.org.au under *Championships & Events – Event Resources*.

4.6 Practice

- (i) Players are not permitted to practise on the course on the day of competition prior to the commencement of their matches. Breach of this condition will be disqualification of the player or players involved. Prior to the commencement of their matches, players may practise on the designated practice areas of the host club and in accordance with the exception to Rule of Golf 7-1.
- (ii) Following the commencement of their matches, players may practise in accordance with Rule of Golf 7-2. However, players should note that penalties may still be applied in accordance with Rule of Golf 6-7 to any player who delays play by such actions.

4.7 Locomotion

- (i) Players, caddies and *team managers* are not permitted to ride in or on any form of mechanical locomotion during the play of a hole.
- (ii) In accordance with the Golf Victoria Transportation Policy, an exemption from Condition 4.7 (i) may be granted by *Match Committee* for a player, caddie or *team manager* who suffers a permanent disability, or who is recovering from serious illness or injury that does not permit them to reasonably walk the golf course.

The following must be produced to gain exemption:

- (a) a certificate or letter from a Medical Practitioner specifying:
 - (i) the disability by which the player, caddie or *team manager* is affected;
 - (ii) the medical practitioner's opinion that the disability necessitates the player, caddie or *team manager* requiring the use of automotive locomotion in order to participate in the competition;

- (b) in the case of a permanent disability a letter from the Secretary/General Manager of the Club, confirming that the player, caddie or *team manager* does not participate in any games of golf at that Club except with the assistance of automotive locomotion; or
- (c) in the case of a temporary disability a letter from the Secretary/General Manager of the Club confirming that the player, caddie or *team manager* does not presently participate in any games of golf at the Club except with the assistance of automotive locomotion and nominating the period for which permission to use automotive locomotion is granted.

Golf Victoria accepts no responsibility for the availability of automotive locomotion at Host Clubs, or as to whether or not permission is granted to use automotive locomotion. When an exemption is granted, the use of such locomotion must solely serve the purpose of transportation — the use of mechanical locomotion must not provide the player or caddie with a benefit greater than a walking player or caddie may achieve.

- (iii) The penalty for breach of either Condition 4.7 (i) or 4.7 (ii) by a player or caddie is: At the conclusion of the hole where the breach is discovered, the state of the match is adjusted by deducting one hole for each hole at which a breach occurred; maximum deduction per round – Two holes. If a breach is discovered between the play of two holes, it is deemed to have been discovered during play of the next hole, and the penalty must be applied accordingly.

Use of any unauthorised form of transportation must be discontinued immediately upon discovery that a breach has occurred. Otherwise, the player is disqualified.

A breach of this condition by a *team manager* will be subject to penalty as determined by the *Match Committee*.

Exceptions

- (a) To assist the pace of play, Referees and/or *Championship Committee* members may utilise mechanical locomotion to transport a player and/or caddie without penalty.
- (b) The *Championship Committee* is authorised to permit all *team managers* at a venue to use carts if there are sufficient carts available for all managers after satisfying the requirements of all *Championship Committee* members and Referees.
- (c) Where a player is granted permission to utilise motorised transport during the GV Pennant season, the player's caddie is permitted to ride with the player for any stipulated Pennant round without separate permission being required.

4.8 Team Manager

- (i) Each team may appoint a *team manager*. The *team manager* must be a member or employee of the team's club. An employee may include a club manager, professional or member of staff. The *team manager* must be identified on the team list submitted prior to the start of the *contest*.

Note: It is requested that the Team Manager lanyard as provided by Golf Victoria be clearly visible whilst the Team Manager is performing their role.

- (ii) In accordance with the Note to Rule of Golf 8-1, *team managers* are authorised to give advice to members of his/her team. *Team managers* are not part of a match and are considered to be outside agencies. Clubs appointing *team managers* ineligible under Condition 4.8 (i) will be subject to penalty as determined by *Match Committee*.
- (iii) A player accepting advice from persons other than his/her *team manager* or his/her caddie will be subject to penalty in accordance with Rule of Golf 8-1.

4.9 Distance Measuring Devices

A player may obtain distance information by use of a distance-measuring device. If during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his/her play (e.g. elevation changes, wind speed, etc.), the player is in breach of Rule of Golf 14-3, for which the penalty is loss of hole for the first breach and disqualification for any subsequent breach.

Note:

Where the device contains other applications or features (e.g. a camera, video camera or spirit level), provided these applications or features are not used during a round in such a way that could assist the player in his/her play (e.g. videoing swing to analyse fault or gauging slope or green contours), the distance-measuring application is permitted.

As the Internet is now available on most mobile phones and multi-functional devices, it is possible to access information through this route at any time. Provided the player, during a round, does not use the Internet to access information or find measurement tools which would, if used, be a breach of Rule 14-3, there is no breach of the Local Rule and the phone may be used as a distance-measuring device.

4.10 Dress, footwear and course requirements

- (i) Players and caddies are required to wear footwear in accordance with host club policy. Penalty for breach: Disqualification of player.
- (ii) Caddies must be attired in accordance with host club dress standards and any caddie not attired in this manner will be withdrawn.
- (iii) Players or caddies who fail to adhere to the host club's dress and course requirements (e.g. failure to carry/use sand buckets, slicks on buggies, returning buggies to the pro-shop; littering; leaving the car park in an untidy state etc) will be subject to sanction in accordance with the Golf Australia Code of Conduct.
- (iv) Clubs are strongly encouraged to ensure that their supporters are attired in accordance with the host club's dress standard.

5. Adjudication

5.1 Championship Committee

- (i) Each Pennant venue will have a *Championship Committee*. The *Championship Committee* is responsible for administering the competition at the venue, monitoring slow play (and issuing penalties if required) and determining any Rules of Golf dispute which may arise or is referred to it.
- (ii) The *Championship Committee* will comprise representative/s from GV, and no more than two nominees (normally President, Captain or members of the club's Match Committee or equivalent) of the host club. The members of the *Championship Committee* should be determined, and should be published by the host club, prior to the commencement of play at the venue.
- (iii) In the absence of the full *Championship Committee*, in the first instance a minimum quorum of two such members (including at least one GV representative) as may be present at any time may give a decision, and any decision will be deemed the decision of the full *Championship Committee*.

Should no nominees of the host club be available, the GV representative(s) as may be present at any time may give a decision, and any decision will be deemed the decision of the full Championship Committee.

If no GV representative is physically present the GV Chief Operating Officer, or such person he has delegated this authority to, may join the Championship Committee Meeting by telephone or means of electronic communication, and is deemed to be present under this condition.

- (iv) Should any Pennant condition or competition administration dispute arise at a Pennant venue, prior to determining any such dispute, the *Championship Committee* is required to ascertain relevant details (either orally or in writing) from one representative of each club or clubs involved and any other relevant party. Following consideration of the matters of the dispute, the Committee decision must be conveyed to each representative from the club or clubs involved.
- (v) Unless otherwise indicated, the *Championship Committee* does not have the authority to alter or vary any Pennant condition.

5.2 Referees

- (i) Referees may be appointed by GV to each Pennant venue to adjudicate on rules queries between players and pace of play issues as they arise (including issuing of penalties if required) and, in some cases, may be invited by GV to act as a member of the *Championship Committee*. Rules queries and pace of play issues may also be directly determined by a member of the *Championship Committee*.

Note

There is no right of appeal against any decision given by a Referee or individual member of the *Championship Committee*.

- (ii) At each Pennant venue, Rules of Golf or pace of play matters will be considered by the *Championship Committee* only on the direct referral by a Referee or the member of the *Championship Committee* who has directly adjudicated on such a rules/pace of play matter. Any rules or pace of play decision made by an appointed Referee or individual *Championship Committee* member is final unless such official refers the matter to the *Championship Committee* for consideration.
- (iii) Prior to determining any Rules of Golf or pace of play matter, the *Championship Committee* is required to ascertain relevant details (either orally or in writing) from one representative of each club or clubs involved and any other relevant party. Following consideration of the matter, the Committee decision must be conveyed to each representative from the club or clubs involved.

6. Results

6.1 General

- (i) It is the responsibility of each host club to submit results for all contests (including individual match results) to Golf Victoria as soon as possible after the completion of the round of contests;
- (ii) Results are deemed to be officially announced upon electronic, facsimile and/or telephone submission to Golf Victoria;
- (iii) A Team Manager may dispute either a contest result and/or individual match result up until 5pm on the first working day following the day of the contest. All contest and individual match results are deemed to then be final.

6.2 Ladders

- (i) Prior to the final round, *Division* ladders will be calculated as follows:
 - (a) teams are positioned on their ladder in descending order of *contests* won;
 - (b) teams tied on *contests* won are ordered by numbers of matches won;
 - (c) teams still tied are ordered by the result of the most recent *contest* in the current season between the two teams;
 - (d) if the *contest* was undecided or the teams have not played each other in the current season, teams still tied are ordered alphabetically.
- (ii) At the conclusion of the last round of a season, teams still tied after (c) above and who are being considered for playing in a Final or Semi-final, or for relegation, will be ordered by the number of matches won by the player or players who played in the number 1 position during the current season. In the event of teams still being tied, teams will then be ordered by the number of matches

won by the player or players who played in the number 2 position during the current season, and so on until a finishing order is achieved. If teams are still tied after completing this process, the matter will be referred to the *Match Committee* for decision.

- (iii) Ladders will be published on the GV website, www.golfvic.org.au, as soon as practicable after each round.
- (iv) No *contest* or match wins will be awarded to any team receiving a bye.

6.3 Finals and divisional winners

- (i) At the conclusion of the round robin *contests*, the leading two teams in *divisions* in which there are no Semi-finals will qualify to compete in divisional Finals. In *divisions* in which there are Semi-finals, the leading four teams will play two Semi-finals: Team 1 will play Team 4 and Team 2 will play Team 3. The winners of the two Semi-finals will play in the Final. In the event that in either or both the Semi-finals there is no decision, the higher-placed team/s on the ladder at the conclusion of the round robin *contests* will play in the Final.
- (ii) All Finals and Semi-finals will be played on neutral courses.
- (iii) The winner of each *division* will be the team winning the Final, unless Condition 6.2 (iv) applies.
- (iv) If in a Final or Semi-final the *contest* is not decided and play is suspended, and is unable to be resumed on that day, play will be resumed on a day and at a time to be determined by *Match Committee* in consultation with the host club. In the event of the Final not being decided and not being able to be resumed, the higher-placed team on the ladder at the conclusion of the round robin *contests* will be declared the winner.
- (v) Divisional winning teams will be presented with flags in recognition of this achievement. Members of the winning teams will be presented with mementos in recognition of this achievement.

6.3 Promotion and relegation

- (i) In all but the highest *division*, the two teams contesting the Final will be promoted to the next highest *division* for the following season's competition.
- (ii) In all but the lowest *division*, the two lowest placed teams will be relegated to the next lowest *division* for the following season's competition.
- (iii) In the case of a change in the number of clubs participating in a succeeding season, the *Match Committee* reserves the right to modify this condition, in accordance with Condition 2.2.

6.4 Undefeated players

Players who have played all, or missed no more than one, of their round-robin *contests* and who are undefeated will be awarded a memento in recognition of this achievement.

7. Code of Conduct

- (i) All players, caddies and club officials are required to abide by Golf Australia's Code of Conduct as adopted by Golf Victoria.
- (ii) In the event that a person is reported for a possible breach of the GA Code of Conduct, such report will be considered by GV's *Match Committee*.
- (iii) The GA Code of Conduct can be found on the Golf Australia Website via the following link: <http://www.golf.org.au/newsdisplay/99514>



DIMENSIONS OF LOGOS IN COMPLIANCE WITH RULES OF AMATEUR STATUS

Clothing including headwear, issued by a commercial sponsor to individual golfers may only bear the small emblem of the clothing or headwear manufacturer, and the event concerned (which may or may not include the name or logo of the sponsor of the event).

If clothing or headwear is issued by a sponsor to individuals in any event, it must be available to all and not just selected players.

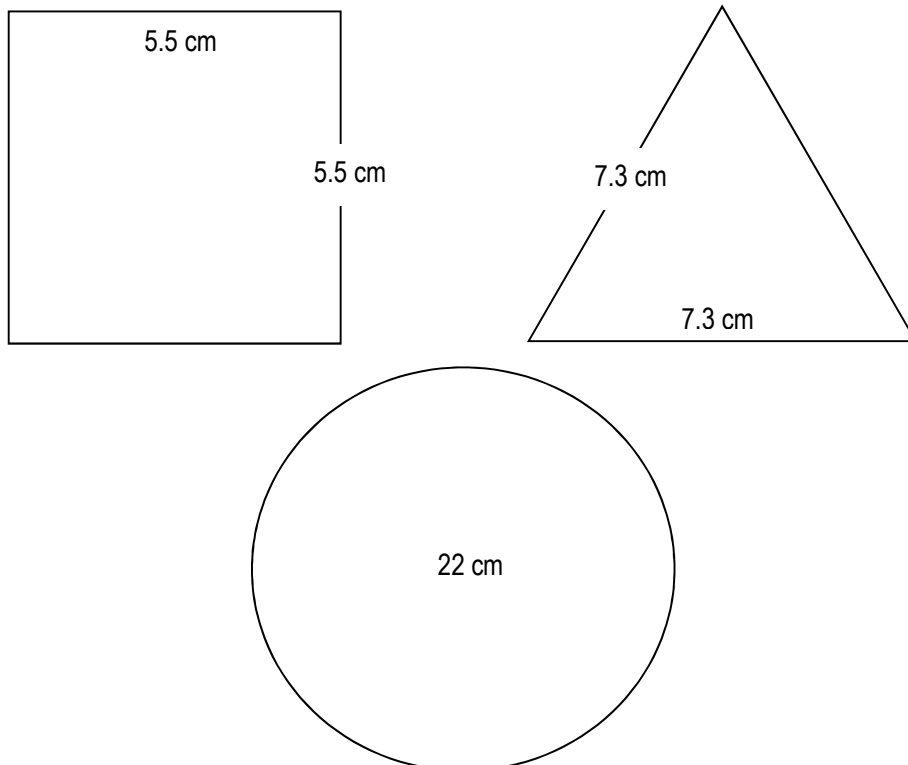
Teams: Where a National, State, District or Club Team is sponsored, the members of the Team may have on their uniforms the emblem of the Team (e.g. a golf club logo) and the small name or logo of either or both the sponsor and the manufacturer.

The sponsor's or manufacturer's name or logo must not appear more than once on each garment and must not exceed a **cumulative** perimeter measurement of 220mm, as per the Decisions on the Rules of Amateur Status (Decision 6-2/15).

It has been brought to GV's attention that the above requirements are, in some cases, not being observed. It is requested that club officials ensure that representative teams are fully compliant with these requirements.

Please refer to documentation on the Rules of Amateur Status and/or the Decisions on the Rules of Amateur Status, which should be readily accessible via your club or district. Copies may be obtained from GV as required.

(See diagrams below for examples of sizing)





NOTES FOR HOST CLUBS, CLUB CAPTAINS, WOMEN'S CAPTAINS AND PENNANT TEAM MANAGERS

1. DRESS REGULATIONS

All players, officials, caddies and supporters are required to observe dress standards and regulations advised by host clubs. **Unless otherwise specified by the Host Club, Pennant team playing uniforms are permissible for all after match and official functions.**

Where playing uniforms are being worn at after match functions, the condition of the clothing must be maintained at the highest levels. Players with wet or dirty playing uniforms should change prior to entering the clubhouse. **In addition, all players are required to take a change of shoes for wear in the clubhouse.**

2. COURSE REGULATIONS AND CARE

It is the responsibility of all players to observe their obligations as guests when playing away from their own club during both lead up practice rounds, regular season play **and** finals.

Golf Victoria is greatly appreciative of all clubs that host the Victorian Golf Program and additionally in the case of Pennant, provide players with practice opportunities on the course. In return, it is expected that players would appreciate this opportunity and behave in a respectful manner when enjoying such access.

All players should note that, in accordance with Rule of Golf 33-7, a player can be disqualified for a serious breach of etiquette.

Golf Victoria and Referees will be monitoring the field during the Pennant Season to ensure appropriate course etiquette is being adhered to by all players.

While expected levels of Golf Etiquette are fully outlined in Section 1 of the Rules of Golf book, players should give particular attention to the following etiquette issues during Pennant:

- The carrying of sand buckets and use of sand to repair all divots.
- The repair of pitch marks on greens.
- The placement of litter in rubbish bins.
- The raking of all bunkers after playing from them.
- Behaviour that distracts the attention of fellow-competitors including the use of audible obscene language and club throwing.
- Non-emergency use of mobile telephones.

Players who are observed to display serious breaches of etiquette may be disqualified in accordance with Rule of Golf 33-7.

In addition, after completion of each round all sand buckets must be returned to sand bucket dispenser units. Under no circumstances may sand buckets be left scattered in the club car park. Players who are observed to leave sand buckets in the club car park will be subject to action in accordance with the GA Code of Conduct.

Notes

- (i) Clubs having any further or special course requirements such as golf shoe requirements are asked to provide such details to visiting clubs with adequate notice.
- (ii) Golf Victoria representatives will be in attendance at host finals venues during designated practice times to ensure that players/officials adhere to host club requirements.
- (iii) Club towels must not be removed from clubhouses.

3. MATCH TIMES AND STARTERS

In all divisions, contests are to commence from the starting tees as stated in the draw. All clubs are requested to use the 1st and 10th tees (or equivalent) for Pennant.

The host club is responsible for the appointment of suitable personnel to start matches. (See Starters Instructions ~ starters are requested to be fully familiar with requirements).

4. RECIPROCAL PLAYING RIGHTS

The issue of reciprocal playing rights being provided to host club members by other divisional clubs on Pennant days is to be discussed and finalised between clubs prior to the commencement of the season.

5. HOLE LOCATIONS AND COURSE SET-UP

It is the recommendation of Golf Victoria that hole locations (pin positions) be provided to all Pennant teams by host clubs. In particular, it is felt that this action should mean that there is no need for club officials to go around the course during Colts Pennant seeking hole locations for Men's Pennant teams.

In addition, Golf Victoria has become progressively concerned at the difficult set-up of courses during recent Pennant seasons. Particular problems experienced have been:

- greens being excessively fast;
- pin placements overly severe; and
- holes being played to full length despite prevailing weather conditions experienced.

Golf Victoria believes that the difficult set-up of courses has contributed to some slow play issues experienced during the season, especially with less experienced Colts players. It would be appreciated during the Pennant Season that courses be set up no harder than are used for club medal day competition.

The Golf Australia guidelines regarding hole locations should be strongly adhered to for all Pennant contests, particularly on days of inclement weather. The guidelines state as follows:

It is strongly recommended that holes should not be placed closer to the edge of the green than 5 metres; they should not be placed in any position in which a player who is on the green has a putt the line of which would take him off the green; they should not be placed on excessive slopes or in tricky positions; the level or slope should be fairly constant in the immediate vicinity of the hole. Consider the holding quality of the green, the length of the shot to the green, the probable conditions for play, and the design of the overall hole.

When a club makes use what is usually a practice hole as part of the course, it should place signs at the hole to ensure players do not inadvertently practice on the course.

6. PRACTICE OPPORTUNITIES

The issue of practice opportunities is to be discussed and finalised between clubs prior to the commencement of the season.

However, it is the recommendation of Golf Victoria that practice opportunities are to be made available with a minimum requirement that practice opportunities are to be provided to teams playing the host club in the forthcoming Pennant round. Practice rounds are to be restricted to Pennant team members only with tee times arranged between club General Managers.

7. CAR PARKING

Clubs are requested wherever possible to set aside reserved car parking for the Captain and President of all visiting teams plus sufficient spots for Golf Victoria officials.

8. SCOREBOARD

The host club is requested to provide and maintain a scoreboard in a prominent place, (outside if weather permits) giving a summary of progress in each match. As in past years, the "official" plastic scoresheets should be used for this purpose.

9. REFEREES

It is requested that clubs note the following arrangements in relation to Referees for the Pennant season.

- Each club is requested to source a minimum of one person to be available to serve as a Referee for the specific round that the club hosts Men's/Colts Pennant, Women's Pennant or Friday Women's Pennant.
- Each club is required to advise Golf Victoria of the names, addresses and contact phone numbers of the available persons nominated as a Referee prior to the Pennant season (see form on page 27).
- Referees should preferably be either Level 2 (State) or Level 1 (Club) accredited. However if a club does not have sufficient numbers of qualified persons, other club members suitably knowledgeable of the Rules of Golf may be nominated.
- Upon returns from all clubs, a Roster will be developed for each division of Men's/Colts, Women's or Friday Women's Pennant for each Pennant round. Wherever possible, a minimum of one referee will be allocated for each Pennant round. Referees will wear lanyards, which will be directly forwarded to all officials prior to the start of the season.
- All Referees are responsible for resolving any rules and pace of play issue that is referred to them by competing players or which they become aware of whilst on the course. Clubs should note that, in accordance with Pennant Condition No. 5, rules and pace of play decisions made by Referees are final. There is no right of appeal against any decision given by a Referee.

The Referee may:

- refer the situation to the Championship Committee if he/she requires an additional opinion in relation to a ruling;
- correct or revise an incorrect decision prior to the player playing a stroke.
- Rosters will be forwarded directly to all host clubs and nominated Referees or Championship Committee Members. Wherever possible it would be appreciated if each host club could provide the following for nominated Referees:
 - Copy of Contest sheets including player names.

- Copy of the club's Local Rules and any Temporary Local Rules.
- Course map.
- Food/drink voucher (one per rules official) redeemable either in the clubhouse or at any on-course food service area (eg, barbeque).
- A golf cart for each rules and Golf Victoria official (usually 3 carts are required in the morning and afternoon).
- A two-way radio (with earpiece if possible) and/or a listing of mobile phone numbers of club officials to enable communication between clubhouse and officials.

Note. Should golf carts be unavailable, each host club is to place Referees at specific locations around the course. All competing teams are to be advised of such arrangements.

Notwithstanding individual club policies on mobile telephones, host clubs are requested to permit Team Managers or players to make telephone calls from the course to either clubhouse or any Referee for rules or foreemergency assistance. Two-way radios or mobile telephones should then be used to contact Referees. Such a policy may speed up response times to rules issues.

10. RESULTS PROCEDURE

Golf Victoria has transitioned to the **GolfBox** online tournament system which will be used for submitting Pennant scores directly to the Golf Victoria Website from 2018 onwards.

Specific instructions on how to access & use this system (including educational sessions for club officials/staff) will be forwarded via memorandum prior to the commencement of the season. In addition, Golf Victoria staff will also be available on each day of the competition to assist with any **GolfBox**/IT issues that may arise.

To ensure the timely reporting of Pennant scores to Golf Victoria for the 2018 season, clubs are required to be submit results online via **GolfBox** to the Golf Victoria Website on the day of the competition, preferably as soon as contests are completed.

Should any GolfBox issue occur, clubs may submit the Pennant Results Sheet (Microsoft Word) document to Golf Victoria, however it is requested that GolfBox is the main form of submission.

Note: Once results are submitted to **GolfBox**, any subsequent changes that are required (e.g. correction of incorrect match result; misspelling of player's name etc) should be directed to the GV Office for such amendment to be made.

10.1 Liaison Officer Appointment

Each host club is to appoint a Liaison Officer who is responsible for the coordination of match results of all Pennant contests (as applicable) played at the host club. It would be appreciated if all clubs could advise Golf Victoria of the Liaison Officer prior to Pennant being played at the club.

10.2 Liaison Officer Duties

On the day of the competition the Liaison Officer is required to

- collect the team sheets from the host club office and prepare results sheets;
- coordinate team managers/captains to advise of contest and individual match results;
- compile all Pennant contest results played at the host club and submit to **GolfBox** via the Golf Victoria Website as outlined above. Assistance with this process can be gained via contacting the Golf Victoria office on 8545 6200 immediately after all contests are completed and results known. Please do not leave this matter until after presentations.

11. OTHER SPECIAL ARRANGEMENTS

It is the responsibility of host clubs to advise all visiting teams of any local or other special requirements.

12. RESULTS AND LADDERS

All Pennant results, ladders and feature articles can be found on the Golf Victoria Website at www.golfvic.org.au within *Championships & Events – Pennant*.



GUIDE TO AFTER MATCH ENTERTAINMENT

1. MORNING TEA

The host club is requested to provide morning tea/coffee during the morning to enable officials of host clubs, competing clubs and Golf Victoria to meet and mix.

2. AFTER MATCH ENTERTAINMENT

2.1 Catering

For the 2018 season, in order to effect cost savings for host clubs, the Match Committee recommends the following be adopted in relation to after-match functions:

- After Match Functions should be retained;
- Formalities be kept to a minimum with perhaps only the host venue issuing a formal welcome and summary of the day's results – i.e. No team captain or managers speeches required;
- Minimalist catering be provided via central tables to encourage player/official interaction – e.g. sandwiches/finger food especially for contests that commence late morning/early morning and conclude around 4pm.
- No formal meals be provided for any competition;
- Alcohol and Barista coffee to be at players/caddies/officials own expense;
- Club option as to whether to provide non-alcoholic drinks as part of After-Match Functions;
- Agreement as to what level of catering is to be provided to be finalised at proposed Divisional meetings to be held prior to the season.

Note: Golf Victoria no longer specifies a per-head figure to provide the above catering requirement. It is each club's responsibility to undertake such catering provision as outlined above at its own expense. Should players, caddies and/or officials require either an alternate or more substantial meal than the minimum provided and additional drinks, they may purchase such a meal (if available) at their own expense.

2.2 Dress

All players, officials, caddies and supporters are required to observe appropriate dress standards and special regulations advised by host clubs. Unless otherwise specified by the Host Club, Pennant team playing uniforms are permissible for all after match and official functions.

Where playing uniforms are worn at after match functions, the condition of the clothing must be maintained at the highest levels. Specifically players with wet or dirty playing uniforms should change prior to entering the clubhouse/bar area.

2.3 Participants - Women's & Men's/Colts Pennant

Women's (inc Friday Women's) & Men's - Each club is to be represented by a maximum of 8 players, 7 caddies and 2 club/team officials. **Total: 17**

Under this arrangement total group sizes for each contest would normally be restricted to 34 people.

Colts – Each club is to be represented by a maximum of 6 players, 5 caddies and 1 club/team official. **Total: 12**

Under this arrangement total group sizes for each contest would normally be restricted to 24 people.

Note. When submitting team lists, Team Managers are requested to advise the host club office of anticipated numbers for catering purposes.

3. FINALS

Two clubs will host Friday Women's Pennant Finals on Friday 11 May while three clubs will host Golf Victoria Men's, Colts and Women's Pennant Finals on Sunday 6 May and Cranbourne Golf Club will host the Division 1 Men's and Women's Pennant Finals (any other finals involving clubs with Victorian State Team representatives) on Sunday 20 May 2018.

Following views expressed by host clubs and players/officials in recent years, post-golf meals following finals (including semi-finals if applicable) **have been discontinued** for the competing teams. In addition to the food/beverage cost to host venues, it's viewed that competing teams prefer to depart the finals venue upon completion of the formal presentations to celebrate/commiserate with other club members/family/friends at their own clubs.



GUIDELINES FOR STARTERS

A Championship Committee will be present at all host clubs. That Committee consists of Golf Victoria representatives and two host club representatives.

The Championship Committee is responsible for the administration of pennant. One specific duty is to deciding whether to suspend the start of matches or abandon matches due to heavy rain, lightning, fog, extreme heat, unplayable course conditions or other reason. Starters should obtain the assistance of members of the Championship Committee when in doubt whether play should commence.

Golf Victoria will endeavour to appoint Referees to each venue. Referees may also be of assistance to starters in the application of the Rules of Golf or Pennant Conditions.

If the starter is in doubt on any issue she/he should consult with a member of the Championship Committee or a Referee.

Starters Duties

The starter's primary duty is to announce to the tee each match.

The starter should also be aware of the following Competition Conditions and act as required.

1. Players and caddies MUST adhere to the host clubs dress regulations
2. Players MUST adhere to host club course requirements eg using sand buckets, wide tires on buggies, etc
3. Matches are played in the order appearing on the draw. The team listed first on the draw has the honour.
4. Play is in pairs
5. Play is from tee markers as directed by the host club. Colts and Men's pennant may be played from different tee markers.
6. No 7 (No 5 in colts pennant) players play first, followed by no 6 players etc
7. Players MUST play in the position listed on the team lists. A loss of match penalty applies if a player plays out of position.
Exception – an emergency player may be substituted only in the position of the player they are replacing.
8. If a player arrives at his/her starting tee, ready to play, within five minutes after his/her starting time, in the absence of exceptional circumstances preventing the player starting on time, the penalty is loss of the first hole in the match. Play will commence from the second hole.



GOLF VICTORIA PENNANT 2018

MEN'S / WOMEN'S/ FRIDAY WOMEN'S - TEAM SHEET

TEAM _____ GOLF CLUB _____

DIVISION _____ ROUND _____

Please provide copy to Host Club and opposing Club Captain

	First Name	Surname	GolfLink No.
1			
2			
3			
4			
5			
6			
7			

Please print clearly

1st Emergency _____

Team Captain: _____

2nd Emergency: _____

Team Manager: _____

SIGNED: _____

POSITION: _____

DATE: _____



GOLF VICTORIA PENNANT 2018

COLTS TEAM SHEET

TEAM _____ GOLF CLUB _____

DIVISION _____ ROUND _____

Please provide copy to Host Club and opposing Club Captain

	First Name	Surname	GolfLink No.
1			
2			
3			
4			
5			

Please print clearly

1st Emergency _____

Team Captain: _____

2nd Emergency: _____

Team Manager: _____

SIGNED: _____

POSITION: _____

DATE: _____



2018 MEN'S PENNANT RESULT SHEET

Golf Victoria

Division __ Round __

Played at _____ Golf Club on Sunday _____ 2018

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Note: Results are to be submitted via the GolfBox online system

If required, please email the completed Results Sheet to pennant@golfvic.org.au as soon as contests are completed.

2018 WOMEN'S/FRIDAY WOMEN'S PENNANT RESULT SHEET



Division ___ Round ___
 Played at _____ Golf Club on _____ 2018

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
6.					
7.					
Matches Won			Matches Won		
Signature			Signature		

Note: Results are to be submitted via the GolfBox online system

If required, please email the completed Results Sheet to pennant@golfvic.org.au as soon as contests are completed.

2018 COLTS PENNANT RESULT SHEET



Division __ Round __
 Played at _____ Golf Club on Sunday _____ 2018

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
	Matches Won			Matches Won	
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
	Matches Won			Matches Won	
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
	Matches Won			Matches Won	
Signature			Signature		

Player	Club	Result	Defeated/Lost to	Club	Result
1.					
2.					
3.					
4.					
5.					
	Matches Won			Matches Won	
Signature			Signature		

Note: Results are to be submitted via the GolfBox online system

If required, please email the completed Results Sheet to pennant@golfvic.org.au as soon as contests are completed.



CLUB RULES OFFICIAL AND CLUB CONTACT/S

Please complete and return to pennant@golfvic.org.au as soon as possible prior to hosting pennant at your club

_____ GOLF CLUB

Date: _____ Men's / Women's (Please circle)

Referee: _____

Referee: _____

LIAISON OFFICER

Name: _____

Email: _____

Mobile Phone: _____

CLUB OFFICIALS

Name: _____ Position: _____

Email: _____

Mobile Phone: _____

Name: _____ Position: _____

Email: _____

Mobile Phone: _____